

Hand NCO 29 Oct 79

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-440-80-1
DATE RECEIVED	10-29-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
11-15-78 Date	<i>James E. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION  
Health Care Financing Administration

3. MINOR SUBDIVISION  
Division of Communications Services

4. NAME OF PERSON WITH WHOM TO CONFER  
Fred Brickenkamp

5. TEL. EXT.  
FTS  
934-1596

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>10/25/79</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>William Kirkner</i> William Kirkner	E. TITLE Acting HCFA Record Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>UTILIZATION REVIEW FILES</u></p> <p>Records documenting postpayment utilization review of physicians, conducted by State and local medical societies. These files are maintained by carriers nationwide and contain copies of Part B claims forms, medical documentation, determination documentation, correspondence and related background documents. No original claims records are included in these files. Physician overpayments may be collected based on the results of the reviews.</p> <p>Eligible for destruction 6 years after becoming inactive. Transfer to an inactive file upon completion of review. Close out inactive file at the end of each calendar year, and transfer to Federal Archives and Records Center. Destroy 6 years thereafter.</p>		

115-107

*Copies to appropriate all FRCs SE*