

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO	<i>NI-442-90-2</i>
1 FROM <i>(Agency or establishment)</i>		DATE RECEIVED	<i>3-15-90</i>
2 MAJOR SUBDIVISION Department of Health & Human Services, Public Health Service		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Centers for Disease Control		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER <i>Linda Querec</i> Linda Querec, PHS Records Officer		5 TELEPHONE EXT	DATE
6 CERTIFICATE OF AGENCY REPRESENTATIVE		<i>443-2055</i>	<i>1/3/91</i>
		ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
<i>3/7/90</i>	<i>[Signature]</i>	DHHS Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>The International Statistics Staff undertake projects under the International Assistance Program in accordance with Public Law 480 which provides for foreign assistance through use of excess currency funds in foreign countries.</p> <p>a. Site visit reports and project reviews related to specific projects.</p> <p><u>Authorized Disposition:</u> Hold 3 years; transfer to WNRC and destroy when 8 years old.</p> <p>b. Original agreements and amendments with related correspondence concerning National Center for Health Statistics participation in the P. L. 480 foreign assistance program.</p> <p><u>Authorized Disposition:</u> Hold 3 years; transfer to WNRC and destroy when 8 years old.</p>	NC1-90-81-4 Item 7 a and b	
<i>Copies sent to agency, NCF, NN-W, NNT 1-10-90</i>			

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NO	PAGE
7 ITEM NO.	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>c. Final completed technical assistance project reports and related documents.</p> <p><u>Authorized Disposition:</u> Permanent - Retain in NCHS for 3 years; transfer to WNRC. ^{L2} Transfer Offer to the National Archives when 10 in 5 year blocks when 5 years old.</p> <p>d. Summary files of each existing technical assistance project and related documentation.</p> <p><u>Authorized Disposition:</u> Permanent - Cut off annually & transfer to WNRC. ^{L2} Transfer Offer to the National Archives when 5 years old. in 5 year blocks when 5 years old.</p> <p>e. Working papers and background information.</p> <p><u>Authorized Disposition:</u> Destroy when 3 years old or when no longer needed.</p> <p>CONCUR: <u>Allen Zark</u> 4367039 2/16/90 Branch Chief, International Extension Date Statistics Staff</p> <p>CONCUR: <u>Joan G. Crossman</u> 436-7003 2/16/90 NCHS Records Liaison Officer Extension Date</p> <p>CONCUR: <u>David K. Rowe</u> FTS 236-6706 2/23/90 CDC Records Liaison Officer Extension Date</p>		