REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)  

TO  
GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408  

FROM (Agency or establishment)  
Department of Health and Human Services  

MAJOR SUBDIVISION  
Public Health Service  

MINOR SUBDIVISION  
Centers for Disease Control  

NAME OF PERSON WITH WHOM TO CONFER  
Linda Querec  

PHS Records Management Officer  
(301)443-2055  

DATE  
3/30/90  

CERTIFICATE OF AGENCY REPRESENTATIVE  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _1_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.  

GAO concurrence  is attached, or is unnecessary  

DATE  
3/30/90  

C SIGNATURE OF AGENCY REPRESENTATIVE  
Joseph N. Daniels  

D TITLE  
DHHS Records Officer  

ITEM NO  
7  

DESCRIPTION OF ITEM  
(Normally Dates or Retention Periods)  

NARA GENERAL RECORDS SCHEDULE, JUNE 1988  
Accountable Officers' Accounts Records  
The Financial Management Office of the Centers for Disease Control (CDC) requests approval of the following item as an exception to the General Records Schedule. Some of the records maintained in these files relate to documentation and administration of the Superfund. In accordance with the EPA Superfund Financial Management and Recordkeeping Guidance for Federal Agencies dated January 1989, we are required to retain these records 10 years.  

1.  
Accountable Officers' Files  
Accountable officers' accounts include record copies of all records concerned with the accounting for, availability, and status of public funds.  

Authorized Disposition: Destroy 10 years after period covered by account.  

CONCURRENCES:  

DIRECTOR, FINANCIAL MANAGEMENT OFFICER  
Centers for Disease Control  

Records Officer  
Centers for Disease Control  

ACTION TAKEN (NARS USE ONLY)  
GRS 6  
Item 1a  

DATE  
3-23-90  

STANDARD FORM 115 (REV 8-83)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.4  

Copy sent to agency  
5/16/90  

LEAVE BLANK  
JOB NO  
N1-442-90-3  

DATE RECEIVED  
3/30/90  

NOTIFICATION TO AGENCY  
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.