

Request for Records Disposition Authority

Records Schedule Number DAA-0443-2018-0004

Schedule Status Approved

Agency or Establishment National Institutes of Health

Record Group / Scheduling Group Records of the National Institutes of Health

Records Schedule applies to Agency-wide

Schedule Subject Bilateral International Agreements

Internal agency concurrences will be provided No

Background Information The National Institutes of Health is dedicated to advancing its mission by supporting and facilitating global health research conducted by U.S. and international investigators and building partnerships between health research institutions in the U.S. and abroad.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0443-2018-0004

Sequence Number

1

Bilateral International Agreement Records

Disposition Authority Number: DAA-0443-2018-0004-0001

Records Schedule Items

Sequence Number											
1	<p>Bilateral International Agreement Records</p> <p>Disposition Authority Number DAA-0443-2018-0004-0001</p> <p>Bilateral international agreements records are records of agreements between NIH and health research institutions, organizations, and universities in other countries; foreign governments; and multilateral organizations for conducting collaborative research and international cooperation.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NC1-90-77-2, Item 51</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at completion of related activity or termination of agreement.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff</p> <p>Additional Information</p> <p>First year of records accumulation 1969</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1969 To 2004</p> <p>How frequently will your agency transfer these records to the National Archives? Every 1 Years</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%;">Estimated Current Volume</th> <th style="width: 25%;">Annual Accumulation</th> </tr> </thead> <tbody> <tr> <td>Electronic/Digital</td> <td>3.0 GB</td> <td>500 MB</td> </tr> <tr> <td>Paper</td> <td>2 Cubic feet</td> <td></td> </tr> </tbody> </table>			Estimated Current Volume	Annual Accumulation	Electronic/Digital	3.0 GB	500 MB	Paper	2 Cubic feet	
	Estimated Current Volume	Annual Accumulation									
Electronic/Digital	3.0 GB	500 MB									
Paper	2 Cubic feet										

Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/23/2018	Certify	Amanda Pomicter	NIH Records Officer	NIH - NIH
11/09/2018	Return for Revision	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
11/09/2018	Submit For Certification	Amanda Pomicter	NIH Records Officer	NIH - NIH
11/09/2018	Certify	Amanda Pomicter	NIH Records Officer	NIH - NIH
05/28/2019	Submit for Concurrence	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
05/30/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/30/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
06/03/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist