REQUEST FOR RECORDS DISPOSITION AUTHORITY

JOB NUMBER
NI-443-09-9

To NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

Date received
9/24/09

1 FROM (Agency or establishment) Department of Health and Human Services	**NOTIFICATION TO AGENCY**
2 MAJOR SUBDIVISION National Institutes of Health (NIH)	In accordance with the provisions of 44 ~~USC~~ C 3303a, the disposition request, including ame~~ndme~~nts, is approved except for items that may be ~~mark~~ed "disposition not approved" or "withdrawn" in co~~lumn~~ 10
3 MINOR SUBDIVISION OD/OM/OMA/DMS	

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE NUMBER	DATE	ARCHIVIST OF THE UNITED STATES
Nyja DeFrank	301-496-2463	1/10/11	~~WITHDRAWN~~

6   AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___2___ page(s) are not needed now or for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required   ☐ is attached, or   ☒ has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
09/23/2009	Yvonne K Wilson	HHS Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
Item 76	Approval is requested to revise and update the NIH Manual Chapter 1743 – Keeping and Destroying Records (NIH Records Control Schedule), Section 4000-A-2 Information for Management, Planning, Analysis, and Coordination (IMPAC) See attached schedule	NC1-90-77-2	

4000-A-2   <u>Information for Management, Planning, Analysis, and</u>   Supersedes
<u>Coordination (IMPAC II) and Associated Systems</u>   NC1-90-77-2
<u>Records</u>   Item 76

IMPAC II (Information for Management, Planning,
Analysis, and Coordination) is the successor to NIH's
original IMPAC information management system
This is a central extramural data system administered
by the Office of Extramural Research (OER) It
contains initial review group actions, council actions,
awarding unit actions, and other individual grant
information taken from applications, awards, and
other grant and contract records The data is used for
preparing publications, listings, and tabulations,
administrative purposes such as fiscal operations,
budgeting, and program planning, public information
and responses to inquiries; and research analysis
Included are records contained in systems interfacing
with IMPAC II for administrative and tracking
purposes Also included are records documenting the
establishment of new activities and new activity
codes (C R 6304-2 and C R 54101) (Manual
Chapters 54101 and 6304-2)

This schedule item includes, but is not limited to, the
following systems and their successors·

NIH CIT Scientific Coding System (SCS)
NIH CSR Asynchronous Electronic Discussion
(AED)
NIH CSR Automated Referral Workflow System
NIH CSR Mark Sense Score System
NIH CSR National Registry of Volunteer Reviewers
NIH NCCAM Applications Database
NIH NCCAM SharePoint
NIH NCI CMBB Trainee Supplements (CMBB)
NIH NCI Electronic Early Concurrence System
(EEC)
NIH NCI Fiscal Linked Analysis Research Emphasis
(FLARE)
NIH NCI IMPAC II Extensions (IMPAC II)
NIH NCI Portfolio Management Application (PMA)
NIH NCRR Construction Grants Management
System (CGMS)
NIH NCRR Electronic Funds Management System
(eFMS)
NIH NCRR Grants Workflow Information System

(GWIS)
NIH NCRR Rare Diseases Management
NIH NCRR Science Information System (SIS)
NIH NHLBI Extramural Program Development (EP)
NIH NIA Aging Data Administration Management
System (ADAMS)
NIH NIA Extramural Financial Management Branch
application (FINeX)
NIH NIAAA FINEX
NIH NIAID ARAC Review (ARAC)
NIH NIAID Council Action and Approval Program
(CAAP)
NIH NIAID DAIT Studies System (DSS)
NIH NIAID PMT (PMT)
NIH NIAID Reviewer Support Site (RSS)
NIH NIAID Scientific Initiative Management System
(SIMS)
NIH NIAID Scientific Reporting Suite (SRS)
NIH NIAMS Coding System for Special Emphasis
Areas (SEA)
NIH NICHD Child Health Information Retrieval
Program (CHIRP)
NIH NICHD Extramural Tracking System (now
called CERES)
NIH NIDA Extramural Project System (NEPS)
NIH NIDCR Science Coding and Reporting System
(SCORE)
NIH NIEHS Extramural Research Extension Systems
(ERES)
NIH NIGMS CAGT System
NIH NIGMS CMR Meeting Support System (CMSS)
NIH NIGMS Extramural Support System (NESS)
NIH NIGMS MDR Supplements System
NIH NIGMS SCORE Institution/Investigator
Database (SCORE-ID)
NIH NIGMS System for Application Management
(SAM)
NIH NIMH Grants Management System (GMS)
NIH NINDS Intent 2 Pay (I2P)
NIH OD AIDS Research Information System (ARIS)
NIH OD NDPA-NIA IT System

Disposition TEMPORARY Destroy when no longer
needed for administrative purposes