

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	Ni-443-99-1
1. FROM (Agency or establishment) Department of Health and Human Services		DATE RECEIVED	12-09-98
2. MAJOR SUBDIVISION National Institutes of Health		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Center for Information Technology		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Leslie D. Watson	5. TELEPHONE 301-496-2832	DATE	ARCHIVIST OF THE UNITED STATES
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE DEC 4 1998	SIGNATURE OF AGENCY REPRESENTATIVE A Prentice Barnes, Sr. <i>A Prentice Barnes, Sr.</i>	TITLE HHS Records Manager	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>The National Institutes of Health (NIH) maintains numerous servers that are used to host World Wide Web Internet/Intranet sites for authorized activities including the dissemination of information.</p> <p>The server software automatically create logs--recorded data involving the interaction between the host server and the client (the remote computer.) The data collected in the server logs can be used to infer information about the activity of "visits" to our sites such as domain origin, time/date of the interaction, length of stay, and navigation while at our site. This information is of value for security and administrative purposes.</p> <p>Disposition: Destroy quarterly, or when no longer needed, whichever is later."</p> <p>Clearances:</p> <p>Dennis Rodrigues <i>Dennis Rodrigues</i> 11/12/98 Chief, On-Line Information, Branch Date</p> <p>Dona Lenkin <i>Dona Lenkin</i> 11/23/98 Acting Deputy Director, CIT Date</p> <p>Leslie D. Watson <i>Leslie D. Watson</i> 11/30/98 NIH Records Management Officer Date</p>		WITHDRAWN