

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-443-99-2	
1. FROM (Agency or establishment) Department of Health and Human Services		DATE RECEIVED 1-8-99	
2. MAJOR SUBDIVISION National Institutes of Health		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Center for Information Technology		DATE 2/17/99	
4. NAME OF PERSON WITH WHOM TO CONFER Leslie D. Watson	5. TELEPHONE 301-496-2832	ARCHIVIST OF THE UNITED STATES with draw	

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE DEC 23 1998	SIGNATURE OF AGENCY REPRESENTATIVE A Prentice Barnes, Sr. 	TITLE HHS Records Manager

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Approval is requested to modify the NIH Records Control Schedule, B-361, covering several record series, under Section 3000, E <u>Clinical Care</u>. These changes were necessitated by regulatory, procedural and/or operational considerations, (as noted).</p> <p>E. <u>Clinical Care</u></p> <p>i. <u>General</u> (reserved)</p> <p>NEW ITEM          3000-E-10 <u>Occurrence Reports</u> Prepared as part of the Clinical Care safety program (formerly Incident and accident reports 1300-B-6 and 3000-E-75)</p> <p><u>Disposition:</u> Destroy when 2 years old.</p>		Withdrawn

