

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-443-99-5</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>7-27-99</i>	
1. FROM (Agency or establishment) Department of Health and Human Services		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION National Institutes of Health			
3. MINOR SUBDIVISION Center for Information Technology			
4. NAME OF PERSON WITH WHOM TO CONFER Leslie Watson	5. TELEPHONE 301-496-2832	DATE <i>12-3-99</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE JUL 23 1999	SIGNATURE OF AGENCY REPRESENTATIVE <i>A. Prentice Barnes, Sr.</i> A. Prentice Barnes, Sr.	TITLE HHS Records Manager	

7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>The National Institutes of Health (NIH) maintains numerous servers that are used to host World Wide Web Internet/Intranet sites for authorized activities including the dissemination of information</p> <p>The server software automatically create logs--recorded data involving the interaction between the host server and the client (the remote computer.) The data collected in the server logs can be used to infer information about the activity of "visits" to our sites such as domain origin, time/date of the interaction, length of stay, and navigation while at our site. This information is of value for security and administrative purposes.</p> <p>Disposition: Destroy when 2 years old.</p> <p>Clearances:</p> <p>Dennis Rodrigues <i>Dennis Rodrigues</i> <u>4/6/99</u> Chief, On Line Information, Branch Date</p> <p>Dona Lenkin <i>Dona Lenkin</i> <u>4/12/99</u> Deputy, CIO Date</p> <p>Leslie D. Watson <i>Leslie Watson</i> <u>4/16/99</u> NIH Records Management Officer Date</p>		