

Request for Records Disposition Authority

Records Schedule Number DAA-0468-2017-0002
Schedule Status Approved
Agency or Establishment Department of Health and Human Services
Record Group / Scheduling Group General Records of the Department of Health and Human Services
Records Schedule applies to Major Subdivision
Major Subdivision Office of the Secretary/Immediate Office of the Secretary
Minor Subdivision Office of the Chief Technology Officer
Schedule Subject Public Comments within the HealthData.Gov Website
Internal agency concurrences will be provided Yes

Background Information On June 3, 2012, healthdata.gov was launched and featured to the tech development and entrepreneur communities. The Health Data Initiative (HDI) is a movement established in 2010 within the Department of Health and Human Services (HHS) operating and staff divisions to make health data openly available, disseminate the data broadly across the health and human services ecosystem, and continuously educate internal and external participants about the value of data. The public face of the Health Data Initiative (HDI) is HealthData.gov. The mission of the initiative is to improve health, health care, and the delivery of human services by harnessing the power of data and fostering a culture of innovative uses of data in public and private sector institutions, communities, research groups and policy making arenas.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0468-2017-0002

Sequence Number

1

Public Comments within the HealthData.Gov Website Disposition Authority Number: DAA-0468-2017-0002-0001
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Records Schedule Items

Sequence Number	
1	<p data-bbox="349 410 1088 440">Public Comments within the HealthData.Gov Website</p> <p data-bbox="349 463 1136 493">Disposition Authority Number DAA-0468-2017-0002-0001</p> <p data-bbox="349 517 1489 1144">The public face of the Health Data Initiative (HDI) is HealthData.gov. This online platform serves as a discovery resource for the public to locate and learn about HHS datasets and is the virtual representation of the HDI goals to: 1) make health data openly available, 2) disseminate the data broadly across the health and human services ecosystem through the HealthData.gov catalog, and 3) continuously educate internal and external participants in the ecosystem about the value of these data. HealthData.gov serves as the public online catalog of health and human services data resources for public use. The records in this public website are comments/suggestions about health topics, submitted by website visitors and it includes the submitter's contact information. Although contact information contains PII, the subject of each comment/suggestion record is the health topic commented on, not the individual who submitted the feedback. The contact information would be used only if needed to clarify the comment or suggestion, in order to properly address the feedback on the website. The record subjects of the HealthData.gov are the health topics commented on, not the individuals who submit the comments/suggestions. The comments from the public are captured for response by the Department by topical area.</p> <p data-bbox="349 1168 909 1198">Final Disposition Temporary</p> <p data-bbox="349 1221 844 1251">Item Status Active</p> <p data-bbox="349 1274 795 1304">Is this item media neutral? No</p> <p data-bbox="349 1327 1347 1357">Explanation of limitation These records are in electronic format only</p> <p data-bbox="349 1381 812 1500">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="349 1523 812 1604">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="349 1649 649 1678">Disposition Instruction</p> <p data-bbox="349 1702 1364 1783">Cutoff Instruction Cut off at the end of the calendar year when comments from the public were received.</p> <p data-bbox="349 1806 1153 1836">Retention Period Destroy 3 year(s) after cutoff</p> <p data-bbox="349 1859 649 1889">Additional Information</p>

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
01/24/2017	Certify	Elaine Pankey	HHS Office of the Secretary Records Officer	Offices of the Secretary, Assistant Secretary for Administration - Office of the Chief Information Officer
01/25/2017	Return for Revision	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
01/31/2017	Submit For Certification	Elaine Pankey	HHS Office of the Secretary Records Officer	Offices of the Secretary, Assistant Secretary for Administration - Office of the Chief Information Officer
02/02/2017	Certify	Elaine Pankey	HHS Office of the Secretary Records Officer	Offices of the Secretary, Assistant Secretary for Administration - Office of the Chief Information Officer
05/25/2017	Submit for Concurrence	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
06/01/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/01/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/11/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist