

Request for Records Disposition Authority

Records Schedule Number **DAA-0510-2014-0001**
Schedule Status **Approved**

Agency or Establishment **Agency for Health Care Research and Quality**
Record Group / Scheduling Group **Records of the Agency for Health Care Policy and Research**
Records Schedule applies to **Agency-wide**
Schedule Subject **AHRQ Guest Researcher Agreement Documentation**
Internal agency concurrences will be provided **No**

Background Information **This Guest Researcher Agreement governs the conditions under which an individual may be invited to be a Guest Researcher at AHRQ and defines responsibilities of the various parties involved.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0510-2014-0001

Sequence Number

1

AHRQ Guest Researcher Agreement
Disposition Authority Number: DAA-0510-2014-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="381 433 893 465">AHRQ Guest Researcher Agreement</p> <p data-bbox="381 485 1161 513">Disposition Authority Number DAA-0510-2014-0001-0001</p> <p data-bbox="381 536 1509 717">Agreements are received in paper format. Documents are converted to PDF format and maintained by the Office of Management Services. The Agreement includes the purpose of the assignment, duties and responsibilities, manner of supervision, a description of the researcher's skills and background, length of the assignment and a description of any necessary support.</p> <p data-bbox="381 741 935 769">Final Disposition Temporary</p> <p data-bbox="381 793 868 821">Item Status Active</p> <p data-bbox="381 845 839 873">Is this item media neutral? Yes</p> <p data-bbox="381 896 839 1019">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="381 1043 839 1123">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="381 1166 687 1194">Disposition Instruction</p> <p data-bbox="381 1218 1450 1246">Cutoff Instruction Cutoff when individual completes work at AHRQ.</p> <p data-bbox="381 1269 1186 1297">Retention Period Destroy 3 year(s) after Cutoff</p> <p data-bbox="381 1343 687 1371">Additional Information</p> <p data-bbox="381 1394 968 1422">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/21/2014	Certify	Patricia Bosco	Program Analyst	Information Technology - Records Management
11/12/2014	Submit for Concurrency	Katherine Kim	Archivist	National Archives and Records Administration - Records Management Services
11/12/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
11/13/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
11/13/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist