REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)
Department of Health and Human Services

2 MAJOR SUBDIVISION
Agency for Healthcare Research/Quality (AHRQ)

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Patricia Bosco

5 TELEPHONE
(301) 427-1207

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required. ☐ is attached. or ☐ has been requested

DATE 09/15/2009

SIGNATURE OF AGENCY REPRESENTATIVE Jeanne K. Wilson

TITLE HHS Records Officer

7 ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION Electronic Records Schedule Electronic Prevention Services Selector (ePSS)
See attached

9 GRS OR SUPERSEDED JOB CITATION

10 ACTION TAKEN (NARA USE ONLY)

LEAVE BLANK (NARA use only)

JOB NUMBER NJ-510-09-5

DATE RECEIVED 9/21/09

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
Attachment to SF-115, AHRQ Request for Records Disposition Authority for Electronic Records – ePSS

Item 1. AHRQ Electronic Preventive Services Selector (ePSS)

AHRQ Electronic Preventive Services Selector (ePSS) is a quick, hands-on tool designed to help primary care clinicians identify and offer the screening, counseling, and preventive medication services that are appropriate for their patients. The ePSS is based on the current, evidence-based recommendations of the U.S. Preventive Services Task Force (USPSTF)

a) Input: The U.S. Preventive Services Task Force (USPSTF) is an independent, non-governmental panel of experts that provides scientific evidence, recommendations on clinical preventive services, and information on how to implement recommended preventive services in clinical practices to AHRQ on a semi-annual basis. These recommendations are reviewed by AHRQ staff for quality and completeness and subsequently loaded into a relational database which supports both the ePSS website and ePSS mobile applications.

Disposition: TEMPORARY. GRS 20, item 2.a 4

b) Master file: Contains recommendations and clinical considerations for conditions based on a patient’s age, gender, and selected behavioral risk factors

Disposition: TEMPORARY. Cut off when determined to be superseded or obsolete by the USPSTF. Delete immediately after cutoff.

c) Documentation

Disposition: TEMPORARY. GRS 20, item 11.a.1