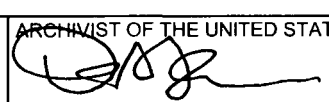
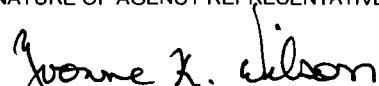


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-511-09-2	DATE RECEIVED 9/23/09
1 FROM (Agency or establishment) <i>Department of Health and Human Services</i>		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Substance Abuse and Mental Health Services Administration (SAMHSA)			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Lynne Klein	5 TELEPHONE (240) 276-1129	DATE 3 Aug 11	ARCHIVIST OF THE UNITED STATES 

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE 09/17/2009	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE HHS Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Electronic Records Schedule SAMHSA National Survey on Drug Use and Health (NSDUH) See attached		

National Survey on Drug Use and Health (NSDUH)

Description:

Begun in 1971, the National Household Survey on Drug Abuse (renamed in 2002 to the National Survey on Drug Use and Health [NSDUH]) is an annual survey of the civilian, non-institutionalized population of the United States aged 12 years old or older. NSDUH is the primary source of information on the use of illicit drugs, alcohol, and tobacco in the civilian, non-institutionalized population of the United States aged 12 years old or older. Measures related to mental health problems also are presented, including data on serious mental illness, depression, and the co-occurrence of substance use and mental health problems. The survey interviews approximately 67,500 persons each year.

~~1 Inputs~~

~~Input data files consist of raw data on substance use, mental health, and demographics collected by field interviewers on computers at the respondents' place of residence.~~

~~NOTE: If data is are directly submitted in electronic format there is no input record to dispose of.~~

~~Disposition: TEMPORARY Delete when data has have been entered into the master file or database and verified, or when no longer required to support reconstruction of, or serve as backup to, a master file or database, whichever is later. (GRS 20, item 2b)~~

2 Master Data Files Reporting Data

The data files include information such as interviewee's demographics (age, sex, ethnicity, race, marital status), drug or substance used (marijuana, alcohol, hallucinogens, cocaine, non-prescription medications), frequency of substance use, mental health problems (adult and/or youth depression, psychological distress) and mental health service utilization, among others. In addition, variables representing sample design, statistical adjustments, and records are also included in the micro-data files in order to produce trend data, special reports, or conduct methodological studies as needed.

Date span 1979, 1982, 1985, 1988, 1990-to present, survey conducted annually

a Raw Data Files Master data files consisting of the compiled raw data

Disposition TEMPORARY Cut off when program ends Destroy 5 years after cut off

b Public Use Data Files The public-use files do not contain indirect identifiers that would lead to the identification of individuals Statistical disclosure limitation measures have been applied in such a way that all estimates from the public-use files are very close to those from the restricted-use files, and the public-use files have been weighted so that valid inferences can be made for the applicable geographic areas and populations These files are currently available to the public via the Substance Abuse and Mental Health Data Archive ([http //www icpsr umich edu/SAMHDA/index.html](http://www.icpsr.umich.edu/SAMHDA/index.html))

Disposition PERMANENT Cut off at the end of the fiscal year in which the data files are published Transfer to NARA immediately after cutoff

~~3 System Documentation~~

~~Data systems specifications, file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of medium) relating to a master file, database or other electronic records~~

~~Disposition PERMANENT Transfer to NARA with related data (GRS 20, item 11a2)~~

4 Annual Survey Reports

National & State annual reports that focus on the latest trend data information on the prevalence, patterns, and consequences of drug and alcohol use and abuse in the general U S civilian non institutionalized population, age 12 and older In addition, there are short reports on mental health related topics, special studies and other analytical reports

This also includes any additional tables created from the Master Data Files

Date Span 1971-ongoing

Disposition PERMANENT Transfer reports and table created published in 2010 or earlier immediately to the National Archives For subsequent years, cut off at the end of the fiscal year in which published Transfer to NARA immediately after cutoff