

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0513-2013-0002**  
 Schedule Status                **Returned Without Action**

Agency or Establishment        **Indian Health Service**  
 Record Group / Scheduling Group **Records of the Indian Health Service**  
 Records Schedule applies to    **Major Subdivision**  
 Major Subdivision                **Division of Regulatory Affairs**  
 Minor Subdivision                **Policy**  
 Schedule Subject                 **Legal Opinions**  
 Internal agency concurrences will be provided    **Yes**

**WITHDRAWN**

Background Information            **OMS provides IHS-wide leadership, guidance and support for the management of grants, acquisitions, ethics, records management, personal property and supply, and the regulations program. DRA responsibilities include but are not limited to the following: management of the IHS' overall regulations program, facilitates the submission and clearance of documents published in the Federal Register, advises the IHS Director and liaisons with Health and Human Services (HHS), Office of General Counsel (OGC), determines the need for and obtains legal clearance of IHS directives and other issuances; and oversees the retrieval and transmission of information in response to requests received under the Freedom of Information Act (FOIA) or the Privacy Act.**

**Item Count**

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

**GAO Approval**

## Outline of Records Schedule Items for DAA-0513-2013-0002

Sequence Number	
1	Request for Legal Opinion Files
1.1	Headquarters Disposition Authority Number DAA-0513-2013-0002-0001
1.2	Area Offices Disposition Authority Number DAA-0513-2013-0002-0002

**WITHDRAWN**

Records Schedule Items

Sequence Number	
1	<p><b>Request for Legal Opinion Files</b> Consists of records documenting the OGC response (i.e., Departmental or Regional) to IHS-initiated questions about agency operations or programs. Files may contain correspondence, memoranda, request, written opinion, and related documentation. Covers records from 1954 to 2003.</p>
1.1	<p><b>Headquarters</b></p> <p>Disposition Authority Number: DAA-0513-2013-0002-0001</p> <p>Final Disposition: Temporary</p> <p>Item Status: Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No <b>WITHDRAWN</b></p> <p><b>Disposition Instruction</b></p> <p>Retention Period: Destroy when no longer needed</p> <p><b>Additional Information</b></p> <p>GAO Approval: Not Required</p>
1.2	<p><b>Area Offices</b></p> <p>Disposition Authority Number: DAA-0513-2013-0002-0002</p> <p><b>Legal opinions rendered by Regional Offices of the OGC</b></p> <p>Final Disposition: Temporary</p> <p>Item Status: Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p><b>Disposition Instruction</b></p> <p>Retention Period: Destroy when no longer needed</p> <p><b>Additional Information</b></p>

GAO Approval

Not Required

**WITHDRAWN**

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

### Signatory Information

Date	Action	By	Title	Organization
05/01/2013	Certify	Christopher Forney	Records Management Officer	Indian Health Service - Division of Administrative Services
06/20/2013	Return for Revision	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
11/12/2013	Return Without Action	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services

**WITHDRAWN**