

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0513-2017-0002**

Request for Records Disposition Authority

Records Schedule Number DAA-0513-2017-0002
Schedule Status Returned Without Action

Agency or Establishment Indian Health Service
Record Group / Scheduling Group Records of the Indian Health Service
Records Schedule applies to Agency-wide
Schedule Subject Briefing Materials
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0513-2017-0002

Outline of Records Schedule Items for DAA-0513-2017-0002

Sequence Number	
1	Briefing Materials
1.1	Briefing Files Disposition Authority Number: DAA-0513-2017-0002-0001

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0513-2017-0002

Records Schedule Items

Sequence Number

1

Briefing Materials

1.1

Briefing Files

Disposition Authority Number DAA-0513-2017-0002-0001

This series consists of materials prepared to assist the Agency Director with a better understanding of issues prior to a forum with various constituencies. This may include appearances before Congress, conferences, hearings, meetings, visits or trips, and other related subjects. Includes briefing books or packets and background materials.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply Non-electronic Textual Records

Cutoff Instruction Cut off files at the end of calendar year.

Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? From 2000 To 2002

How frequently will your agency transfer these records to the National Archives? Every 12 Months

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	10 Cubic feet	

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Microform		
Hardcopy or Analog Special Media		

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/02/2017	Certify	Christopher Forney	Records Management Officer	Indian Health Service - Division of Administrative Services
03/09/2017	Return for Revision	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
03/09/2017	Submit For Certification	Christopher Forney	Records Management Officer	Indian Health Service - Division of Administrative Services
03/09/2017	Certify	Christopher Forney	Records Management Officer	Indian Health Service - Division of Administrative Services
04/26/2017	Return Without Action	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA

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