REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

1. FROM (Agency or establishment)
   Indian Health Service

2. MAJOR SUB DIVISION
   Office of Environmental Health & Engineering

3. MINOR SUBDIVISION
   Division of Sanitation Facilities Construction

4. NAME OF PERSON WITH WHOM TO CONFER
   Thomas Todacheeney

5. TELEPHONE
   301 -443-8030

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required or has been requested.

   X is not required
   □ is attached; or
   □ has been requested.

   DATE
   11/28/00

   SIGNATURE OF AGENCY REPRESENTATIVE
   [Signature]

   TITLE
   Director, Office of Resources Mgmt

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
   See attached sheets

   *Privacy Act Protected*

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
    (NARA USE ONLY)

LEAVE BLANK (NARA use only)

JOB NUMBER

Date Received

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10...

Date

ARCHIVIST OF THE UNITED STATES

STANDARD FORM 115 (REV. 3-91)
PRESCRIBED BY NARA 36 CFR 1228
### SCHEDULE 3. PROFESSIONAL SERVICES

#### SECTION 11 ENVIRONMENTAL HEALTH

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<th>ITEM NO.</th>
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| 11-11    | **SANITATION FACILITIES**
          | **CONSTRUCTION (SFC) INDIVIDUAL**
          | **APPLICANT FILES.** This record series contains all professional and administrative material necessary to document individual sanitation facilities provided by the IHS and/or requested by the individual. It contains documentation regarding the individuals' eligibility for sanitation facilities under P.L. 86-121. It contains, in written and graphic form, documents related to sanitation services provided or requested. |
|          | a. Sanitation services provided. All related correspondence and documents. | Transfer to the FRC when administrative value ends, or after 10 years of inactivity, whichever is sooner. Destroy 20 years after retirement to the FRC. |
|          | b. Sanitation services not provided (e.g., ineligible). | Transfer to the FRC when administrative value ends, or after 10 years of inactivity, whichever is sooner. Destroy 20 years after retirement to the FRC. |