

### Request for Records Disposition Authority

Records Schedule Number      **DAA-0026-2013-0001**  
Schedule Status                      **Approved**

Agency or Establishment        **U S Coast Guard**  
Record Group / Scheduling Group **Records of the U S Coast Guard**  
Records Schedule applies to    **Agency-wide**  
Schedule Subject                  **REAL PROPERTY Case Files**

Internal agency concurrences will be provided    **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

## Outline of Records Schedule Items for DAA-0026-2013-0001

Sequence Number	
1	<b>Real Property Records</b> Disposition Authority Number DAA-0026-2013-0001-0001

## Records Schedule Items

Sequence Number	
1	<p><b>Real Property Records</b></p> <p>Disposition Authority Number      <b>DAA-0026-2013-0001-0001</b></p> <p><b>The referenced collection of documents consists of Master Plans, Planning Proposals, Problem Statements, White Papers, Inspection Reports and similar documents, which collectively make up the body of knowledge used as reference to support Real Property decisions and mission support needs. This collection spans approximately the period of 1980 to the present.</b></p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?          <b>No</b></p> <p>Explanation of limitation            <b>Textual records</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>Cut off on final disposition of real property</b></p> <p>Transfer to Inactive Storage          <b>Transfer to FRC after disposition of property</b></p> <p>Retention Period                        <b>Destroy 100 years after disposition of property. Prior to disposal, files should be reappraised by NARA and agency for possible historic interest or archival value.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                            <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

## Signatory Information

Date	Action	By	Title	Organization
01/16/2013	Certify	Pamela Norman	US Coast Guard Records Officer	U S Coast Guard - U S Coast Guard
07/08/2013	Submit for Concurrence	Erin Cayce	Appraiser	National Archives and Records Administration - Records Management Services
07/09/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
07/10/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/11/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist