

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>91-026-06-9</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>9-22-2006</i>	
1. FROM (Agency or establishment) Department of Homeland Security		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION United States Coast Guard			
3. MINOR SUBDIVISION Navigation Center – Systems Management			
4. NAME OF PERSON WITH WHOM TO CONFER Derrek W. Burrus	5. TELEPHONE NUMBER 703-313-5823	DATE <i>9-14-2007</i>	ARCHIVED STATES WITHDRAWN
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>18 Sept 06</i>	SIGNATURE OF AGENCY REPRESENTATIVE OLTHEA S. CROOM <i>[Signature]</i>		TITLE Records Officer, United States Coast Guard
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
<i>1</i>	<p>The purpose of this request is to Add items to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual. The 3-5 year records in this series are media neutral.</p> <p><u>SSIC 16560 LORAN/OMEGA RECORDS</u></p> <p>9. Primary Chain Monitor Set (PCMS). The Loran-C system can be viewed as a system with three major components, each with its own suite of equipments. The first component is the Loran Station (LORSTA), which consists of the timing and transmitting equipment needed to transmit the Loran signal to the user. The Primary Chain Monitor Set (PCMS) site, which consists of monitoring equipment necessary to ensure the Loran signal seen by the user is within published tolerances.</p> <p>a. PCMS Teleprinter Rolls (at monitor site).</p> <p style="padding-left: 40px;">Destroy after 30 days.</p> <p>b. Control and Admin Teleprinter Rolls.</p> <p style="padding-left: 40px;">Destroy after 1 year.</p>		

WITHDRAWN

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>c. PCMS Teleprinter Rolls (at control station).</p> <p>Destroy after 1 year.</p>		
	<p>d. LSOS Printer Roll.</p> <p>Destroy after 3 years.</p>		
2	<p>10. Alpha Charts (A1 and A2). These are the far-field strip charts for Envelop Cycle Difference (ECD) and Timing. Now obsolete since the implementation of the LOCUS revr.</p> <p>Destroy after 1 year</p>		
3	<p>11. Phase Recorder Chart Rolls. These are the strip charts (called Linear Phase Recorders) used to determine the drift between oscillator 1 and 2, and oscillator 1 and 3.</p> <p>Destroy after 1 year</p>		
4	<p>12. Remote Operating System (ROS). ROS consists of two individual sets of equipment: (i) The local station operating set (LSOS) which is located at the transmitting station, and (ii) The remote site operating set (RSOS) which is located at the remote (or control) station. ROS permits the operation of a transmitting station to be controlled from a remotely located station.</p> <p>a. ROS Logs and Plots. The Remote Operating System (ROS) system (RSOS at the control station and LSOS at the transmit station) pre-date TFE and nLCCS. LSOS was the precursor for the RAIL system and RSOS was the precursor for LCCS/nLCCS.</p> <p>Destroy after 3 years</p> <p>b. CALOC Plots. Calculator-Assisted Loran Controller (CALOC) essentially ran the TDC routine for the loran baselines. This function was incorporated into LCCS/nLCCS.</p> <p>Destroy after 3 years.</p>		

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	<p>c. TELCO Outage Log.</p> <p>Destroy after 3 years.</p>		
5	<p>13. Station Logs - The Task Force considered the matter of GMDSS log keeping in some detail and recommends generally that the requirements be minimized in recognition that the watch is being maintained by deck watch officers with other responsibilities. The GMDSS log keeping guidance provided by the IMO STCW B-VIII while consistent with traditional radio practice appears to be discretionary with Administrations rather than mandatory.</p> <p>Destroy after 3 years.</p>		
6	<p>14. CALOC Plots. Consist of Bias plots.</p> <p>Destroy after 3 years.</p>		
7	<p>15. Abnormality Analysis. Unusable time (UUT) report completed by Coordinator of Chain Operations.</p> <p>a. Significant Interest (Full Report). Consist of detailed analysis.</p> <p>Destroy 5-years after station closed.</p> <p>b. Not Significant (Messages). Consist of simplified analysis.</p> <p>Destroy after 3 years.</p>		
8	<p>16. Coordinator of Chain Operations (COCO). LORAN Chain supervisor</p> <p>a. COCO Monthly Report. Report generated by COCO assistant that summarizes LORAN activity at CONSTAs ,LORSTAs and MONSITES</p> <p>Destroy 5-years after station closed.</p> <p>b. Station Reports. Daily log of station activity</p> <p>Destroy after 3 years.</p>		
9	<p>17. Operations Data Request (Used for Litigation). Requests made for operational data or field tests</p> <p>Destroy after 10 years.</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	13. GRS OR SUPERSEDED JOB CITATION	14. ACTION TAKEN (NARA USE ONLY)
10	<p>18. Unit Award/Recognition. Consist of 90 day loran performance awards.</p> <p>Destroy 5-years after station close.</p>		
11	<p>19. COCO Plots of Oscillator Offsets. A compilation of the oscillator drifts as seen thru LPR and LPA data.</p> <p>Destroy 5 years after station close.</p>		
12	<p>20. COCO Plots of Loran Station signal parameters.</p> <p>Destroy 5-years after station close.</p>		
13	<p>21. Amplitude vs. Frequency Plots (For Notch Filters). Notch filters used to be fixed in frequency (done by ELC0). We used to inject a signal into the notch filter assembly and observe the nadir of each 'can'. These sweeps were then kept for historical records.</p> <p>Destroy 50 years after station close.</p>		
14	<p>22. Engineering Notebook. Consist of technical archive – replaced by CMPLUS.</p> <p>Destroy 5-years after station close.</p>		
15	<p>23. RAIL Data. Data pulled from the transmitting station with log of stations events and alarms</p> <p>Destroy after 3 years.</p>		
16	<p>24. Detailed and Simple UUT Analysis. Consist of reports showing un-usable time at the Station. Details cause of un-usable time.</p> <p>Destroy 5-years after station close.</p>		
17	<p>25. Distribution Amplifier Logbook. Readings taken from amplifiers in the oscillator paths that would distribute 5MHz and 1MHz throughout the timing and control equipment. Readings were done wkly and kept in a log.</p> <p>Destroy 5-years after station close.</p>		
18	<p>26. Transmitter Maintenance Log. Consist of records of all readings – in particular from the tube transmitters.</p> <p>Destroy 5-years after station close.</p>		