REQUEST FOR RECORDS DISPOSITION AUTHORITY

<table>
<thead>
<tr>
<th>JOB NUMBER</th>
<th>N1-026-08-1</th>
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<tbody>
<tr>
<td>Date received</td>
<td>OCT 18, 2007</td>
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**To:** NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1. **FROM (Agency or establishment)**  
Department of Homeland Security

2. **MAJOR SUBDIVISION**  
United States Coast Guard

3. **MINOR SUBDIVISION**  
CG-611

4. **NAME OF PERSON WITH WHOM TO CONFER**  
Steven L. Coney

5. **TELEPHONE NUMBER**  
202-475-3534

6. **AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached [2] page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

   - [ ] is not required
   - [ ] is attached; or
   - [ ] has been requested.

7. **DATE**  
10/10/07

8. **SIGNATURE OF AGENCY REPRESENTATIVE**  
Steven Lee Coney

9. **TITLE**  
Records Officer, United States Coast Guard

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* Inputs, outputs, and system documentation are covered under GRS 20.
The purpose of this request is to Add/Change items to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual.

OFFICIAL CG SYSTEM OF RECORDS
DHS/CG 059 Maritime Awareness Global Network (MAGNET)
SSIC 16000 GENERAL COAST GUARD MISSION RECORDS

Item 1

The MAGNET system receives data from various DHS and non DHS source systems, standardizes the information, and correlates the information to build a Maritime Domain Awareness (MDA) tool for Coast Guard and other authorized personnel. The primary user interface created by MAGNET is a map indicating ship names, movements, and other basic information as it appears in a given geographic area.


MAGNET replaces an existing integrated intelligence sharing system known as the Joint Maritime Information Element (JMIE) Support System (JJS). Records are maintained in electronic format.

Records Descriptive
Records containing information on maritime vessels and vessel characteristics including: performance data, vessel identification data, vessel registration data, current ship position, crew background, passenger lists, port history, cargo, known criminal vessels, and suspect lists.

MASTER FILES
a. Audit Files: All records provided to a MAGNET user in response to a "specific name" query and records documenting access to specific individuals.

Temporary
Cut off at the end of the calendar year in which the query is conducted. Destroy records 5 years after cutoff.

b. Records on vessel position(s) and movement(s).

Temporary
Cut off at the end of the calendar year in which the record is created. Destroy records 10 years after cutoff.

c. Records on vessel(s) port history, cargo, characteristics, identification status, crew(s), performance data, vessel(s) registration data, known criminal vessels, suspects list, and audit records.

Temporary
Cut off at the end of the calendar year in which the record is created. Destroy records 20 years after cutoff.
The purpose of this request is to Add/Change items to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual.

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Records containing information on maritime vessels and vessel characteristics including: performance data, vessel identification data, vessel registration data, current ship position, crew background, passenger lists, port history, cargo, known criminal vessels, and suspect lists.

a. All records provided to a MAGNET user in response to a "specific name" query.

Temporary  
Destroy records 5 years after date of query.

b. Records on vessel position(s) and movement(s).

Temporary  
Destroy records 10 years from date created.

c. Records on vessel(s) port history, cargo, characteristics, identification status, crew(s), performance data, vessel(s) registration data, known criminal vessels, suspects list, and audit records.

Temporary  
Destroy records 20 years from date created.