

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-026-08-2</i>	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>12/3/07</i>	
1. FROM (Agency or establishment) Department of Homeland Security		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION United States Coast Guard			
3. MINOR SUBDIVISION CG-611			
4. NAME OF PERSON WITH WHOM TO CONFER Frank Sisto	5. TELEPHONE NUMBER 202-372-2795	DATE <i>6/17/08</i>	ARCHIVIST OF THE UNITED STATES <i>Alb Wards</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>27 Nov 07</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Steven Lee Coney</i>		TITLE Records Officer, United States Coast Guard
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDE D JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)

*At 6/16/08 Copies Sent to Agcy, NWMU, NWCT-2P, NR*

- All disposition instructions are media neutral; they apply regardless of the media or format of the records.*

The purpose of this request is to Add/Change items to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual.

OFFICIAL CG SYSTEM OF RECORDS

DHS/CG XX Intelligence Data Base (IDB)/Pathfinder

SSIC 16000 GENERAL COAST GUARD MISSION RECORDS

**Item 1**

IDB/Pathfinder archives electronic mail prepared by individuals engaged in Coast Guard law enforcement, counter terrorism, maritime security, maritime safety and other Coast Guard missions enabling intelligence analysis of field reporting.

The IDB/Pathfinder system also allows users to query the system using ad hoc queries. Authority for maintaining records: Federal Records Act of 1950, Title 44 U.S.C. 3101; Title 36, Code of Federal Regulations, chapter XII; The Maritime Transportation Security Act of 2002, Pub L. 107-295 The Homeland Security Act of 2002, Pub L.107-296; 5 U.S.C. 301; 14 U.S.C. 632, 33 U.S.C. 1223, 46 U.S.C. 3717, 12501.

a. Master File: Electronic textual messages containing information that relates to maritime activity by individuals, vessels of all types, and the maritime environment. Records, reports and activities would include Advance Notice Of Arrival (ANOA), Field Intelligence Report (FIR), Automated Identification System (AIS) and Vessel Boarding Reports.

**Temporary**

**Cut off records at the end of the calendar year. Destroy records 10 years after cut off.**

~~b. Audit logs to queries from IDB/Pathfinder users.~~

~~Temporary~~

~~Cut off records at the end of the calendar year. Destroy records 5 years after cut off.~~

Covered by  
GRS 20, item 1c

The purpose of this request is to Add/Change items to the current schedules to correctly identify records created and maintained in accordance with the Coast Guard Records Disposition Schedule, COMDTINST M5212.12A, Information and Life Cycle Management Manual.

OFFICIAL CG SYSTEM OF RECORDS

DHS/CG XX Intelligence Data Base (IDB)/Pathfinder

SSIC 16000 GENERAL COAST GUARD MISSION RECORDS

**Item 1**

IDB/Pathfinder archives text messages prepared by individuals engaged in Coast Guard law enforcement, counter terrorism, maritime security, maritime safety and other Coast Guard missions enabling intelligence analysis of field reporting.

The IDB/Pathfinder system also allows users to query the system using ad hoc queries. Authority for maintaining records: Federal Records Act of 1950, Title 44 U.S.C. 3101; Title 36, Code of Federal Regulations, chapter XII; The Maritime Transportation Security Act of 2002, Pub L. 107-295 The Homeland Security Act of 2002, Pub L. 107-296; 5 U.S.C. 301; 14 U.S.C. 632, 33 U.S.C. 1223, 46 U.S.C. 3717, 12501.

**MASTER FILE**

a. Records containing information that relates to maritime activity by individuals, vessels of all types, and the maritime environment. Records, reports and activities would include Advance Notice Of Arrival (ANOA), Field Intelligence Report (FIR), Automated Identification System (AIS) and Vessel Boarding Reports.

**Temporary**

**Destroy records 10 years from date created.**

**OUTPUT**

Audit logs to queries from IDB/Pathfinder users.

**Temporary**

**Destroy records 5 years from date created.**