

# Request for Record Disposition Authority

(See Instructions on reverse)

**Leave Blank (NARA Use Only)**

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

Job Number  
**N7-026-09-1**

1 From (Agency or establishment)  
**Department of Homeland Security**

Date Received  
**07/15/2009**

2 Major Subdivision  
**United States Coast Guard**

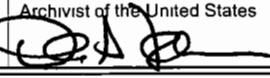
**Notification to Agency**

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision  
**CG-611**

4 Name of Person with whom to confer  
**Mike Reynolds, IRVMC**

5 Telephone (include area code)  
**703-595.0809**

Date **1 Dec 09** Archivist of the United States 

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative  
*Samela Norman*

Title  
**Records Officer**

Date (mm/dd/yyyy)  
**06/29/2009**

| 7<br>Item Number | 8<br>Description of Item and Proposed Disposition  | 9<br>GRS or Superseded Job Citation | 10<br>Action taken (NARA Use Only) |
|------------------|--|-------------------------------------|------------------------------------|
| 1                | <p><b>SSIC 16630 VESSEL TRAFFIC MANAGEMENT</b></p> <p><b>Inland River Vessel Movement Center (IRVMC) Records</b></p> <p>Records created by the Inland River Vessel Movement Center (IRVM) to track the movement of barges carrying Certain Dangerous Cargoes (CDC) within the regulated navigation areas (RNAs) of certain inland rivers.</p> <p><input checked="" type="checkbox"/> <b>Trip Origination Reports (TORs)</b></p> <p>Reports submitted by vessel operators in advance of a trip, when it starts, along various points, and upon reaching the destination. The reports include the name of the vessel, name of the operator, type of cargo, and route.</p> <p><b>TEMPORARY    Destroy when 3 years old.</b></p> |                                     |                                    |
| 2                | <p><input checked="" type="checkbox"/> <b>Watch Logs</b></p> <p>Logs that record all correspondence received or sent by the IRVM. The entries provide the date, time, sender, receiver, and a brief subject.</p> <p><b>TEMPORARY    Destroy when 3 years old.</b></p>  |                                     |                                    |
| 3                | <p><input checked="" type="checkbox"/> <b>Barge Reports for Certain Dangerous Cargo (CDC)</b></p> <p>Reports that provide an active status and a continuous awareness of all barges carrying CDC within the RNAs of certain inland rivers.</p> <p><b>TEMPORARY    Destroy when 3 years old.</b></p>  |                                     |                                    |