

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-026-12-3
1 FROM (Agency or establishment) Department of Homeland Security		DATE RECEIVED	6/5/2012
2 MAJOR SUBDIVISION U S Coast Guard		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Community Services Command/Coast Guard Exchange System		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Candice Harrison	757-842-4937	6/5/2012	<i>[Signature]</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
14 March 2012	<i>Pamela J Norman</i>	US Coast Guard Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>COAST GUARD EXCHANGE SYSTEM SCHOLARSHIP PROGRAM</p> <p>CGES Scholarship Committee Coast Guard Community Services Command</p> <p>The Coast Guard Exchange System (CGES) Scholarship Program is established to provide additional financial resources to Team Coast Guard dependent children embarking on undergraduate college/ university studies. The Program provides scholarships to students who are dependents of Coast Guard active duty, reserve, and military retired members, current civilian NAF and APF employees, and current Coast Guard auxiliaries who meet eligibility requirements. Scholarships are awarded based upon academic achievement, GPA and SAT/ACT scores, accomplishments and interests, student's essay and demonstrated leadership in both school-oriented and community/volunteer activities.</p> <p>All selected for scholarship</p> <p>DISPOSITION TEMPORARY</p> <p>Destroy or delete 3 years after award or when no longer needed for review and analysis, whichever is later</p> <p>All applications not selected for scholarship</p> <p>DISPOSITION TEMPORARY Destroy or delete 1 year after competition is over or when no longer needed for review and analysis, whichever is later</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY -- CONTINUATION		JOB NUMBER	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Committee and Conference Files</p> <p>a Records relating to establishment, organization, membership, and policy of internal committees</p> <p>Destroy 2 years after termination of committee</p> <p>b Records created by committees</p> <p>(1) Agenda, minutes, final reports, and related records documenting the accomplishments of official boards and committees, EXCLUDING those maintained by the sponsor or Secretariat</p> <p>Destroy when 3 years old</p> <p>(2) All other committee records</p> <p>Destroy when 3 years old</p>	GRS-16 8a, b(2)	