

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
 U. S. Coast Guard

2. MAJOR SUBDIVISION Office of Marine Safety,  
 Security, and Environmental Protection

3. MINOR SUBDIVISION  
 Marine Investigation Division (G-MMI)

4. NAME OF PERSON WITH WHOM TO CONFER James G. Law  
 5. TELEPHONE (202) 267-1414

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
*N1-26-93-4*

DATE RECEIVED  
*8-12-93*

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *11-6-93* ARCHIVIST OF THE UNITED STATES  
*Cindy Huskamp Peterson*

**6. AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
<i>3 Aug 93</i>	<i>James Law</i>	<i>Records Manager</i>

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached description and proposed disposition of the Casualty Maintenance System, Vessel Casualty Data Base, Personnel Casualty Data Base, and documentation.		

*job sent to NSX, NNT & NN-W JLN*

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

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Job Number 11-26-93-4

ITEM DESCRIPTION OF ITEM & PROPOSED DISPOSITION  
NO.

1. CASUALTY MAINTENANCE (CASMAIN) SYSTEM. These electronic records consist of information Investigating Officers at Marine Safety field units report on commercial vessel and outer-continental shelf platform incidents, including personnel injuries meeting the criteria in 46 Code of Federal Regulations (CFR) 4.05-1, 33 CFR 140.201 and 33 CFR 173.55. The records contain incident specific information as well as causal factors derived from each casualty investigation report. Information in the records include incident types, location and dates, identities of vessels, platforms and injured personnel, and measures of the extent of the casualty.

INCLUSIVE DATES: September 1980 and thereafter.

ARRANGEMENT STATEMENT: The files are arranged by case number and thereunder by vessel identification number.

STATEMENT OF RESTRICTIONS: There are public access restrictions covering medical information relating to injured personnel.

CURRENT VOLUME: 1 REEL

ESTIMATE OF ANNUAL ACCUMULATION: 1 REEL

DISPOSITION: PERMANENT. Cutoff annually. Transfer copy to the National Archives 6 years after cutoff. Transfer copy of 1980 through 1986 files to the National Archives 1 month after the National Archives notifies USCG of approval of the schedule.

2. CASUALTY MAINTENANCE (CASMAIN) SYSTEM DOCUMENTATION. Systems specifications, file specifications, codebooks, record layouts, and final reports (regardless of medium) relating to the files.

INCLUSIVE DATES: September 1980 and thereafter.

ARRANGEMENT STATEMENT: No special arrangement.

STATEMENT OF RESTRICTIONS: There are no restrictions.

CURRENT VOLUME: 1 CUBIC FOOT.

ESTIMATE OF ANNUAL ACCUMULATION: LESS THAN 1 CUBIC FOOT.

DISPOSITION: PERMANENT. Transfer copy of documentation with file. Transfer updates and changes annually with subsequent transfer of the file.

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

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Job Number N1-26-93-4

ITEM DESCRIPTION OF ITEM & PROPOSED DISPOSITION  
NO.

3. VESSEL CASUALTY DATA BASE (VESCAS). These electronic records consist of information Investigating Officers at Marine Safety field units report on commercial vessel incidents meeting the criteria of 46 Code of Federal Regulations (CFR) 4.05-1. The records contain incident specific information. Information in the records include incident types, location and dates, identities of vessels, and platforms.

INCLUSIVE DATES: January 1963 through September 1980.  
ARRANGEMENT STATEMENT: The files are arranged by case number and thereunder by vessel identification number.  
STATEMENT OF RESTRICTIONS: There are no restrictions.  
CURRENT VOLUME: 1 REEL  
ESTIMATE OF ANNUAL ACCUMULATION: 1 REEL

DISPOSITION: PERMANENT. Cutoff annually. Transfer copy of 1963 through 1980 files to the National Archives 1 month after the National Archives notifies USCG of approval of the schedule.

4. VESSEL CASUALTY DATA BASE (VESCAS) DOCUMENTATION. Systems specifications, file specifications, codebooks, record layouts, and final reports (regardless of medium) relating to the files.

INCLUSIVE DATES: January 1963 through 1980.  
ARRANGEMENT STATEMENT: No special arrangement.  
STATEMENT OF RESTRICTIONS: There are no restrictions.  
CURRENT VOLUME: 1 CUBIC FOOT.  
ESTIMATE OF ANNUAL ACCUMULATION: LESS THAN 1 CUBIC FOOT.

DISPOSITION: PERMANENT. Transfer copy of documentation with file. Transfer updates and changes annually with subsequent transfer of the file.

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

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Job Number 11-26-93-4

ITEM DESCRIPTION OF ITEM & PROPOSED DISPOSITION  
NO.

5. PERSONNEL CASUALTY DATA BASE (PERCAS). These electronic records consist of information Investigating Officers at Marine Safety field units report on personnel injuries meeting the criteria of 46 Code of Federal Regulations (CFR) 4.05-1. The records contain incident specific information as well as causal factors derived from each casualty investigation report. The records include information about injured personnel and measures of the extent of the casualty.

INCLUSIVE DATES: January 1963 through September 1980.  
ARRANGEMENT STATEMENT: The files are arranged by case number and thereunder by vessel identification number.  
STATEMENT OF RESTRICTIONS: There are no restrictions.  
CURRENT VOLUME: 1 REEL  
ESTIMATE OF ANNUAL ACCUMULATION: 1 REEL

DISPOSITION: PERMANENT. Cutoff annually. Transfer copy of 1963 through 1980 files to the National Archives 1 month after the National Archives notifies USCG of approval of the schedule.

6. PERSONNEL CASUALTY DATA BASE (PERCAS) DOCUMENTATION. Systems specifications, file specifications, codebooks, record layouts, and final reports (regardless of medium) relating to the files.

INCLUSIVE DATES: January 1963 through September 1980.  
ARRANGEMENT STATEMENT: No special arrangement.  
STATEMENT OF RESTRICTIONS: There are no restrictions.  
CURRENT VOLUME: LESS THAN 1 CUBIC FOOT.  
ESTIMATE OF ANNUAL ACCUMULATION: LESS THAN 1 CUBIC FOOT.

DISPOSITION: PERMANENT. Transfer copy of documentation with file. Transfer updates and changes annually with subsequent transfer of the file.