

REQUEST FOR RECORDS DISPOSITION AUTHORITY

JOB NUMBER  
NI-26-97-1

To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)  
WASHINGTON, DC 20408  
Room 2100 NWPM

DATE RECEIVED  
2/7/97

1. FROM (Agency or establishment)

U.S. Coast Guard

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

National Vessel Documentation Center

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Karen Sporn

5. TELEPHONE

202/267-1016

DATE

3-18-97

ARCHIVIST OF THE UNITED STATES

John W. Carl

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE

5 Feb 97

SIGNATURE OF AGENCY REPRESENTATIVE

Karen Sporn

TITLE

Records Manager

7. Item No.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

SEE ATTACHED PAGE

**ITEM 277 - RECORDED INSTRUMENTS**

Abstract of title, mortgages, bills of sale, and other conveyances and encumbrances.

**Field Manual M5212.12 - Item 277**

Currently stored in NARA's Federal Records Centers (1/97)

**PERMANENT.** Transfer to the National Archives when 30 years old. (NC1-26-80-4/277)

**Headquarters Manual M5212.6A - Item 449**

Currently stored in National Vessel Documentation Center

**PERMANENT.** Transfer to WNRC when ~~3~~<sup>1</sup> years old. Transfer to the National Archives when 30 years old. (NC1-26-80-4/277)

change per Karen Sporn 2/6/02.  
Approved 3/20/02  
JG Cassed  
NWML