# **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

Schedule Number: N2-026-93-001

This schedule provided disposal authority for records previously accessioned into the holdings of the National Archives.

Per NARA Directive 1540 – Reappraisal and Deaccessioning of Archival Federal Records:

An internal disposal is the permanent removal of a discrete set of an accessioned series of records from NARA's physical and legal custody, from any number of physical locations (up to and including all physical locations), because they have been reappraised as temporary, without affecting the existing disposition authority for any remaining records.

This removal can result in the records being destroyed, permanently returned to an agency, or donated to another organization.

It is assumed that the schedule was implemented after the record scheduling process was completed (concurrence by the agency, notice to the public via the Federal Register, and approval by the Archivist of the United States).

Date Reported: 11/18/2020

REQUEST FOR RECORD DISPOSITION AUTHORITY	LEAVE BLANK (NARA use only)
(See Instru≵ions on reverse)	NUMBER N2-26-93-/
	DATE RECEIVED 10-2-92
1 FROM (Agency or establishment)	NOTIFICATION TO AGENCY
National Archives and Records Administration	2
2 MAJOR SUBDIVISION Office of the National Archives	In accordanc∈with the provisions of 44 USC 3303a the disposition request, including amendments, is approved except
3 MINOR SUBDIVISION Textual Projects Division	for items that may be marked "disposition not approved" or "withdrawn" in column 10
4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE	DATE ARCHIVIST OF THE UNITED STATES
Richard E. Wood MW (301) 763-1979 3	3-15-95 aud Lluckemy Eleise
DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE	s) are not now needed for the business ed, and that written concurrence from
7	9 GRS OR 10 ACTION
ITEM 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	SUPERSEDED TAKEN (NARA JOB CITATION USE ONLY)
Records of U.S. Coast Guard Shore units accessioned into the National Archives as parts of various accessions and intermixed with permanent records. The records in this schedule are appraised as temporary under Coast Coast Luard manual COMDTINST M5212.12 CH-2 Items 296 a.(3), (5)(b), (6), and (9). The volume is approximately 80 cubic feet.  DISPOSITION:  Destroy Immediately Upon Approval of this Schedule  Which will destroy when we longer reeded. Per USCG Exhibit Services, Mich will destroy when we longer reeded. Per USCG R.O.  Approval of this Schedule	
115-109 NSN 7540-00-634-4064	STANDARD FORM 115 (REV 3-91)

# DESCRIPTION OF RECORDS

# AUTHORIZED DISPOSITION

### 296. Search and Rescue Records

a. Unit Logs

[per NC1-26-84-1, items 1-1]

### Operations Division

(1) Transcripts of logs of lightships, light stations and vessels maintained at Operations Division.

DESTROY when 1 year old.

(2) Transcripts of logs for vessels and shore units

DESTROY when 1 year old.

# Large Shore Units

Units found in this section include: Air Stations and Detachments, SAR Groups, Section Offices, Bases, Group Offices, Supply Depots, Port Security Units, and Captain of Port Offices.

(3) Original Log containing a daily record of the units activities and a daily record of local weather information.

DESTROY when 3 years old.

(4) Master Flight Logs containing statistical entries of all flights regardless of purpose.

DESTORY when 7 years old.

#### Small Shore Units

Units found in this section include: Electronic Repair Shops, Fog Signal Stations, Lifeboat Stations, Light Stations, Light Attendance Stations, Loran Transmitting Stations, Moorings, Organized Reserves Training Units (Port Security) (Vessel Augmentation), Radio Stations, Recruiting Stations, and others.

(5) Original Logs (including Journal of Light Stations containing a daily record of the units activities and a daily record of local weather information. Enclosure (1) to CO-TINST M5212.12, CH-2

#### DESCRIPTION OF RECORDS

#### AUTHORIZED DISPOSITION

296a. Search and Rescue Records (cont'd)

Small Shore Units (cont'd)

- (a) Journal of Light Stations and Lifeboat Stations.
- PERMANENT: Offer to the National Archives immediately, no more records are being created under this description.
- (b) All other logs created by small shore units.

DESTROY when 3 years old.

(6) Loran recording charts.

DESTROY when 3 years old.

Coast Guard Vessels

(7) Original Ship Logs containing a daily record of the ships activities and a daily record of weather information.

80-84 = 2005 85-89 = 2010 90-94 = 2015

(a) Logs for Group I type units described under COMDTINST 3123.12 Series as follows: WHEC, WLI, WLM, WYTL, WTR, WMEC, WLR, WYTM, WAGO, WAGB, WLIC, WLB, WPB, WIX, WAGW.

PERMANENT: Offer to NARS when 20 years old in 5 year blocks. Transfer to FRC when 1 cubic foot has accumulated.

(b) Log for Group II type units described under COMDTINST 3123.12 Series Transfer to FRC when 1 cubic foot as follows. WLV.

Iper NC1-26-84-1, Item 8

PERMANENT: Offer to NARS when

20 years old in 5 year blocks.

(8) Quarters Bridge Books.

has accumulated. (See items 296f for vessels under 65 feet in length).

DESTROY when 3 years old.

# Headquarters Units

Units found in this section include: Academy, Aircraft Repair and Supply Base, Institute, Receiving Centers, Supply Centers, Training Station Yard.

(9) Original Log containing daily record of units activities and a daily record of local weather information.

DESTROY when 3 years old.