

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N2-026-93-001

This schedule provided disposal authority for records previously accessioned into the holdings of the National Archives.

Per NARA Directive 1540 – *Reappraisal and Deaccessioning of Archival Federal Records*:

An internal disposal is the permanent removal of a discrete set of an accessioned series of records from NARA's physical and legal custody, from any number of physical locations (up to and including all physical locations), because they have been reappraised as temporary, without affecting the existing disposition authority for any remaining records. This removal can result in the records being destroyed, permanently returned to an agency, or donated to another organization.

It is assumed that the schedule was implemented after the record scheduling process was completed (concurrence by the agency, notice to the public via the Federal Register, and approval by the Archivist of the United States).

Date Reported: 11/18/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)
 WASHINGTON, DC 20408

1 FROM (Agency or establishment)
 National Archives and Records Administration

2 MAJOR SUBDIVISION
 Office of the National Archives

3 MINOR SUBDIVISION
 Textual Projects Division

4 NAME OF PERSON WITH WHOM TO CONFER
 Richard E. Wood *rw*

5 TELEPHONE
 (301) 763-1979

LEAVE BLANK (NARA use only)

NUMBER
 N2-26-93-1

DATE RECEIVED
 10-2-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE
 3-15-95

ARCHIVIST OF THE UNITED STATES
Cindy Lukens

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached; or has been requested

DATE
 9/25/92

SIGNATURE OF AGENCY REPRESENTATIVE
Geraldine N. Phillips

TITLE
Dir, Textual Projects Div.

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Records of U.S. Coast Guard Shore units accessioned into the National Archives as parts of various accessions and intermixed with permanent records. The records in this schedule are appraised as temporary under Coast Guard manual COMDTINST M5212.12 CH-2 Items 296 a.(3), (5)(b), (6), and (9). The volume is approximately 80 cubic feet.</p> <p>DISPOSITION: Destroy Immediately Upon Approval of this Schedule</p> <p><i>Transfer to USCG Exhibit Services, which will destroy when no longer needed. Per USCG R.O. [Signature] 1/30/95</i></p> <p><i>Copy sent to NNT 3/21/95</i></p>		

DESCRIPTION OF RECORDSAUTHORIZED DISPOSITION296. Search and Rescue Records

a. Unit Logs

*[per NCI-26-84-1, items 1-11]*Operations Division

- | | |
|--|--------------------------|
| (1) Transcripts of logs of lightships, light stations and vessels maintained at Operations Division. | DESTROY when 1 year old. |
| (2) Transcripts of logs for vessels and shore units | DESTROY when 1 year old. |

Large Shore Units

Units found in this section include: Air Stations and Detachments, SAR Groups, Section Offices, Bases, Group Offices, Supply Depots, Port Security Units, and Captain of Port Offices.

- | | |
|---|---------------------------|
| (3) Original Log containing a daily record of the units activities and a daily record of local weather information. | DESTROY when 3 years old. |
| (4) Master Flight Logs containing statistical entries of all flights regardless of purpose. | DESTROY when 7 years old. |

Small Shore Units

Units found in this section include: Electronic Repair Shops, Fog Signal Stations, Lifeboat Stations, Light Stations, Light Attendance Stations, Loran Transmitting Stations, Moorings, Organized Reserves Training Units (Port Security) (Vessel Augmentation), Radio Stations, Recruiting Stations, and others.

- | | |
|---|--|
| (5) Original Logs (including Journal of Light Stations containing a daily record of the units activities and a daily record of local weather information. | |
|---|--|

DESCRIPTION OF RECORDS

AUTHORIZED DISPOSITION

296a. Search and Rescue Records (cont'd)

Small Shore Units (cont'd)

(a) Journal of Light Stations and Lifeboat Stations. PERMANENT: Offer to the National Archives immediately, no more records are being created under this description.

(b) All other logs created by small shore units. DESTROY when 3 years old.

(6) Loran recording charts. DESTROY when 3 years old.

Coast Guard Vessels

(7) Original Ship Logs containing a daily record of the ships activities and a daily record of weather information. 80-84 = 2005
85-89 = 2010
90-94 = 2015

(a) Logs for Group I type units described under COMDTINST 3123.12 Series as follows: WHEC, WLI, WYTL, WTR, WMEC, WLR, WYTM, WAGO, WAGB, WLIC, WLB, WPB, WIX, WAGW. PERMANENT: Offer to NARS when 20 years old in 5 year blocks. Transfer to FRC when 1 cubic foot has accumulated.

(b) Log for Group II type units described under COMDTINST 3123.12 Series as follows. WLV. PERMANENT: Offer to NARS when 20 years old in 5 year blocks. Transfer to FRC when 1 cubic foot has accumulated. (See items 296f for vessels under 65 feet in length).

(8) Quarters Bridge Books. DESTROY when 3 years old.

Headquarters Units

Units found in this section include: Academy, Aircraft Repair and Supply Base, Institute, Receiving Centers, Supply Centers, Training Station Yard.

(9) Original Log containing daily record of units activities and a daily record of local weather information. DESTROY when 3 years old.

ORIG SHIPMT LOG

[Annotation by FAW per Anthony Smith, 10-11-85]

WLM, W

[per NCI-26-84-1, Item 8]