

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-026-80-03

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 10/28/2021

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items other than those listed below remain active.

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 410a1 was superseded by NC1-026-82-13, item 410a1

**REQUEST FOR RECORDS POSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK
JOB NO NCL-26-80-3
DATE RECEIVED 12-11-79
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10
1-8-80 <i>James E. O'Neil</i> Date <i>acting</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF TRANSPORTATION

2 MAJOR SUBDIVISION  
U.S. COAST GUARD

3 MINOR SUBDIVISION  
OFFICE OF MERCHANT MARINE SAFETY

4 NAME OF PERSON WITH WHOM TO CONFER  
Mr. Jim Doran (G-CMA/4)

5. TEL EXT  
426-2364

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.**
- B Request for disposal after a specified period of time or request for permanent retention.**

C DATE 12/6/79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> G. A. BIONDO, CAPT., USCG	E. TITLE CHIEF, MANAGEMENT ANALYSIS DIVISION
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7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The purpose of this request is to modify and add the following items to number 410 of the approved Coast Guard Comprehensive Records Schedule number 1 (HQINST M5212 - old CG-416-1).</p> <p>410. <u>Commercial Vessel Case Files</u></p> <p>description parenthetical statement: a. Modify to add (Excludes subchapter T vessels) after the word <u>data</u>.</p> <p>description parenthetical statement: <span style="float: right;">must</span> (1). Modify to add (Note: Admeasurement plans be filmed " to scale", CVS plans include " as built" plans) after the word <u>microfilmed</u>.</p> <p>[Amended by R. Wire per D. Matthews 12/31/79]</p> <p>Request the following additional categories be added to item number 410.</p>	NCL-26-78-2, Item 410	

*APD Copy to NLT + Agency Closed Out - 1/15/80 Jzv*

*6 items*

## Request for Records Disposition Authority - Continuation

JOB NO

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>C. Letter of Compliance (LOC) Vessels (gas and chemical carriers) case file</p> <p>D. Public Service Vessels (U.S. Navy, Corps of Engineers, Hospital) case file</p> <p>E. Prospective commercial vessel building case file. Consists of correspondence with builder, architects and engineers <sup>regarding</sup> di- mensions, designs, plans (also see item 410f)</p> <p>F. Vessel case / Project standard subject heading notice, form CG-4639.</p> <p>G. Specifications of commercial vessels. Thick bound manuals, books, too cumbersome for microfilming.</p>		

Destroy 10 years  
after letter of  
permit to enter  
U.S. ports has  
been issued.  
Transfer to  
WNRC 2 years  
after plan re-  
view and appro-  
val

Destroy 20 years  
after plan re-  
view and appro-  
val. Transfer  
to WNRC 2 years  
after plan re-  
view and appro-  
val.

(1) Destroy 5 years  
after initial  
submission of  
design if pro-  
ject is cancell-  
ed. (2) Merge with  
commercial ves-  
sel case file if  
project is devel-  
oped (see item  
a (1) or (2)).

Maintain in CFA  
with CV building  
file. Destroy  
when vessel is  
certified/docu-  
mented and as-  
signed an of-  
ficial number.

Transfer to WNRC  
1 year after ves-  
sel is certified  
/documented. De-  
stroy when 10  
years old or 1  
year after ves-  
sel is lost, a-  
bandoned, de-

Amended by R. Wise  
per D. Matthews  
12/31/79

**Request for Records Disposition Authority--Continuation**

JOB NO

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
<p>✓</p>	<p>Background information relative to the new additions to item number 410. To date 76 cubic feet are ready for transfer or destruction, as appropriate. The inclusive dates of the records ready for transfer are 1937-1978. The records are filed alphabetically by vessel. The yearly accumulation rate is expected to be two cubic feet.</p> <p style="text-align: right;">troyed or scrapped (LALS), whichever is sooner.</p>	<p>Amended by R. Wire per D. Matthews 1/3/80</p>	