

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

LEAVE BLANK

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO
 NC1-26-82-4

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of Transportation

DATE RECEIVED
 April 28, 1982

2. MAJOR SUBDIVISION
 United States Coast Guard

NOTIFICATION TO AGENCY
 In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3. MINOR SUBDIVISION
 Office of Operations, Plans & Programs Staff

4. NAME OF PERSON WITH WHOM TO CONFER
 James P. Doran

5. TEL EXT
 755-7960

15 AUG 1982
 Date *[Signature]*
 Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 4-28-82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE Chief, Management Analysis Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>The purpose of this request is to amend Item 456 in the Headquarters Records Control Manual, (HQINST M5212.6)</p> <p>456. Abstract of Operations for Aircraft, Boats, and Cutters: Individual and Summary Reports for aircraft, boats, and cutters. Include operating hours by employment category, and scheduled and unscheduled maintenance hours. Data is used for planning and Budgetary purposes.</p>		
	<p>Destroy when 10 years old. Transfer to FRC when 3 years old.</p>		

APP

115-107 *as Max Data Change Worksheet is not necessary.* item
 Closed out 5-27-82
 Copied to NCW, NNF + Agency