

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Transportation.

2. MAJOR SUBDIVISION  
U.S. Coast Guard

3. MINOR SUBDIVISION  
Office of Chief Counsel (G-LGL)

4. NAME OF PERSON WITH WHOM TO CONFER  
Anthony Smith

5. TEL EXT  
755-7960

LEAVE BLANK	
JOB NO	NCI-26-84-4
DATE RECEIVED	2/15/84
NOTIFICATION TO AGENCY	
<small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" in column 10.</small>	
<b>SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR A PROVAL OF PERMANENT RETENTION OF RECORDS</b>	
Date	Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
2-3-84	<i>R.W. Davis</i> R.W. DAVIS, CAPT., USCG	CHIEF, MANAGEMENT ANALYSIS DIVISION

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The purpose of this request is to amend item 375 in the Coast Guard Headquarters Records Control Schedule No.1, and to obtain authority to dispose records covered under new item 375a. Subject schedule is contained in Headquarters Instruction M5212.6, Headquarters Records Control Manual.</p> <p>375a Formal Boards of Investigation Index Cards arranged by individual name; vessel name or number, and subject category of a particular investigative incident.</p>	M5212.6 NCI 26-76-2	
	<p>PERMANENT: <del>Transfer to ERC</del> <del>3 years after close of case</del> <del>Offer to NARS</del> <del>20 years after close of case</del> Offer directly to National Archives when no longer needed for current operations.*</p>		
	*Amended per telecon A. Smith/J.Wallace. 2/23/84		

*Agency No Data Change Required  
NARS sent 3-2-84 by DMW*