

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI-26-84-10
DATE RECEIVED	2/2/84
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
7-28-86	<i>Frank A. Banks</i> Date Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Transportation

2. MAJOR SUBDIVISION
U. S. Coast Guard

3. MINOR SUBDIVISION
Office of Merchant Marine Safety

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Anthony Smith

755-7960

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C. DATE 6-25-84	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>R. W. DAVIS</i>	E. TITLE CHIEF, MANAGEMENT ANALYSIS DIVISION
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	426. Index card file of licenses issued to merchant marine officers containing date and place of birth, citizenship, type and serial number of license and where and when issued, suspension, revocation, restoration, renewal, notice of failure in examination and record of endorsement on license. (These cards are no longer generated). 1910-46 Offer to NARS 1947-81 Destroy 2015	M5212.6 NCI 26-76-2	

~~DESTROY in year 2016~~

PERMANENT Offer to NARS in 1986

Arranged alphabetically and totalling 312 cu. ft. in the following accessions at WNRC: 57A554, 60A542, 61A411, 26-74-03b

Changes per conversation with A. Smith 10/30/84
JEM 4/29/86

3 items

as 4/30/84 Copies sent to Agency, NARS, NNE
7-30-86, emh.

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.	427. Original of shipping Articles containing agreements between seaman and masters and/or companies.	DESTROY when 10 years old. NC1 26-76-2	
3.	436. Magnetic tape containing records of licenses issued to merchant marine officers containing date of birth, name, issue number and type of license and where and when issued, renewed, endorsed, notice of failure in examination, suspension, renovation, and restoration. (The index card system in item 426 is being maintained until year 2016, then destroyed)	DELETE information on magnetic tape 30 years from original action date. New Item	