

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
 DEPARTMENT OF TRANSPORTATION

2. MAJOR SUBDIVISION
 U. S. COAST GUARD

3. MINOR SUBDIVISION
 U. S. COAST GUARD HEADQUARTERS

4. NAME OF PERSON WITH WHOM TO CONFER
 Mrs. Mary D. Slack

5. TEL. EXT.
 426-2365

LEAVE BLANK		R626
DATE RECEIVED	JOB NO.	
MAY 14 1973	NN-173-250	
DATE APPROVED	NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.		
5-25-73	James B. Rhoads	
DATE	ARCHIVIST OF THE UNITED STATES	

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

8 May 1973
 (Date)

LeROY REINBURG, JR. CAPT, USCG
 (Signature of Agency Representative)

Chief, Management Analysis Div.
 (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Operational intelligence case files containing correspondence, reports and collected intelligence information pertaining to law enforcement, foreign fishing vessels, Merchant Marine vessels, Coast Guard sea patrols and general intelligence activities within the Coast Guard. RETAIN (NARS Retention Plan) Transfer to FRC after 5 years.* (This item was commented on as Item No. 362 in NARS Appraisal Report for Job No. NN-172-133, Changed to comply with NARS preservation and retention standards because of Archival value.)		
2.	Merchant vessel inspection case files: Active Certificate of Inspection Amendments, Permits, Application for Waivers of Navigation Laws and Waiver Order, reports of inspection activity and certificate actions, notifications of approval for Safety Certificate and related papers, Safety Certificates, Exemption Certificates, Safety Equipment Certificates, Cargo Ship Safety Construction Certificates, Certificates of Examination of Foreign Passenger Vessels, Certificates for Foreign Vessels, Report of Traveling Inspectors and related papers, letters of Certification required by Bureau of Customs, letters of reporting change of status of vessels. Transfer of M-3 when vessel becomes inactive to merge with commercial vessel case file. (Change in disposition instructions for Item 305 of Job No. NN-172-133)		

4 items

*10 years after transfer offer to Archives.
 [all changes made per authorization of Mrs. Slack 5/22/73, CSR]

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	General administrative correspondence files (excluding primary records) from various activities of marine environmental protection and ports and waterways activities. DISPOSE after 3 years. (Change in disposal instruction for Item 400 of Job No. NN-172-133)		DISPOSAL APPROVED
4. *	Reports of Pollution. DISPOSE after 3 years. (Change in description and disposal instructions for Item 411 of Job No. NN-172-133).		
5. *	<i>Copies of</i> Reports of International Marine Pollution Prevention Convention Violations. DISPOSE after 3 years. (New Item submitted for approval.)		DISPOSAL APPROVED
<p>* Item no. 4 eliminated by Coast Guard- marked "withdrawn". (CSR)</p>			