

### Request for Records Disposition Authority

Records Schedule Number      DAA-0087-2017-0003  
Schedule Status                Approved  
  
Agency or Establishment        U.S. Secret Service  
Record Group / Scheduling Group   Records of the U.S. Secret Service  
Records Schedule applies to    Major Subdivision  
Major Subdivision                Office of Investigations  
Schedule Subject                Not-In-Evidence Contraband  
Internal agency concurrences will be provided      No

Background Information            This schedule addresses retention of Not-In-Evidence Contraband, or "NIE." NIE consists of counterfeit banknotes in U.S. Secret Service custody which have been successfully passed into circulation prior to being identified as counterfeit but have no immediate connection to a current U.S. Secret Service investigation. This item is being rescheduled (and the retention period reduced) to more accurately reflect present-day time frames needed to assess evidentiary value; as well as to maintain efficiency of Government operations, given the specialized handling and security resources needed to safeguard this material throughout its life cycle.

#### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

#### GAO Approval

0001

## Outline of Records Schedule Items for DAA-0087-2017-0003

Sequence Number	
1	Not-In-Evidence Contraband Disposition Authority Number: DAA-0087-2017-0003-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="371 417 764 449"><b>Not-In-Evidence Contraband</b></p> <p data-bbox="371 470 1146 502">Disposition Authority Number      <b>DAA-0087-2017-0003-0001</b></p> <p data-bbox="371 523 1453 591"><b>Counterfeit currency that has been seized or released to Secret Service agents, but which is not needed for use as evidence in a judicial proceeding.</b></p> <p data-bbox="371 612 922 644">Final Disposition                      <b>Temporary</b></p> <p data-bbox="371 666 857 697">Item Status                              <b>Active</b></p> <p data-bbox="371 719 829 751">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="371 772 813 889">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p data-bbox="371 910 1065 963">GRS or Superseded Authority Citation      <b>N1-087-00-003 / 11/c</b></p> <p data-bbox="371 1006 675 1038"><b>Disposition Instruction</b></p> <p data-bbox="371 1059 1219 1091">Cutoff Instruction                      <b>Cut off at the end of each month.</b></p> <p data-bbox="371 1112 1453 1219">Retention Period                      <b>Retain for a minimum of one year, or as otherwise required for investigative purposes or under applicable Rules of Evidence, whichever is longer.</b></p> <p data-bbox="371 1261 675 1293"><b>Additional Information</b></p> <p data-bbox="371 1315 1097 1347">GAO Approval                            <b>Required and Received</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
07/12/2017	Certify	Allan Twoey	Supervisory Management and Program Analyst	Office of Strategic Planning and Policy - Management and Organization
07/12/2017	Return for Revision	Jeremy Schmidt	Archives Specialist	National Archives and Records Administration - ACRA Appraisal Team 1
07/13/2017	Submit For Certification	Allan Twoey	Supervisory Management and Program Analyst	Office of Strategic Planning and Policy - Management and Organization
07/13/2017	Certify	Allan Twoey	Supervisory Management and Program Analyst	Office of Strategic Planning and Policy - Management and Organization
09/07/2017	Submit for Concurrence	Jeremy Schmidt	Archives Specialist	National Archives and Records Administration - ACRA Appraisal Team 1
09/12/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/12/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/13/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist