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| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>  |   | LEAVE JK (NARA use only)   |  |
| To NATIONAL ARCHIVES & RECORDS ADMINISTRATION<br>8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001   |   | JOB NUMBER <i>NI-087-11-2</i>  |  |
| 1 FROM (Agency or establishment)<br><b>Department of Homeland Security</b>  |   | Date Received<br><i>1/31/11</i>  |  |
| 2 MAJOR SUB DIVISION<br><b>United States Secret Service</b>   |   | NOTIFICATION TO AGENCY   |  |
| 3 MINOR SUBDIVISION<br><b>Management and Organization Division</b>  |   | In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |  |
| 4 NAME OF PERSON WITH WHOM TO CONFER<br><b>Jeffrey McAlpine</b>   | 5 TELEPHONE<br><b>202-406-6889</b>  | DATE<br><i>July 11</i>   | ARCHIVIST OF THE UNITED STATES<br><i>[Signature]</i> |
| 6 <b>AGENCY CERTIFICATION</b><br>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the Government Accountability Office, under the provisions of Title 8 the GAO Manual for Guidance of Federal Agencies<br><br><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested |   |  |  |
| DATE<br><b>1/6/11</b>   | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>[Signature]</i>                                  |  | TITLE<br><b>Chief Records Officer</b>                |
| 7 ITEM NO   | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9 GRS OR SUPERSEDED JOB CITATION   | 10 ACTION TAKEN (NARA USE ONLY)                      |
|   | <b>Targeted Violence Information Sharing System (TAVISS) Records Disposition Schedule</b> | <b>NI-87-10-5</b>  |  |

## TARGETED VIOLENCE INFORMATION SHARING SYSTEM

**Applicability:** Agency-wide

### Identifying Information:

**Description:** TAVISS is a centralized database containing a repository of names of subjects with a direction of interest towards Federal, State, and local public officials. TAVISS is directly accessed from remote sites via secure Internet connections by multiple law enforcement agencies with protective responsibilities. The system allows participating agencies to conduct name checks and determine whether a subject is of protective interest to any other agency within the TAVISS network.

**Specific Restrictions:** TAVISS is a highly sensitive law enforcement database. TAVISS records are restricted from unauthorized access through appropriate administrative, physical, and technical safeguards. In addition, those with specific need to know are assigned access rights. The TAVISS system is exempt in whole, or in part, from public disclosure by the Department of Homeland Security and United States Secret Service under the Privacy Act of 1974 Implementation of Exemptions, Department of Homeland Security U S Secret Service—004 Protection Information System of Records. The information contained in this system relates to the preparation and execution of law enforcement physical protection of designated individuals.

**Vital Record:** Yes

**Specific Legal Requirements:** 18 U S C § 3056 - Powers, Authorities, and Duties of the United States Secret Service

### Disposition Information:

#### 1 Master file

The master file consists of Last Name, First Name, Middle Name, Alias, Caution Indicator, Agency Identifier, Sex, Race, Date of Birth (DOB), Alternate Date of Birth (ADOB), Federal Bureau of Investigation (FBI) Number, Social Security Number (SSN), Alien Identification, Passport, Alternate Identifiers, and review dates obtained from investigative case files.

#### Disposition

Note: Information that becomes part of an investigative case file must be transferred to the corresponding case file.

**Temporary.** Review annually and delete when 5 years old or when the agency determines that it is no longer needed for administrative, legal, audit, or other operational purposes, whichever is later (Supersedes N1-87-10-5, item 1a)