

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		LEAV .ANK (NARA use only)	
		JOB NUMBER <i>NI-087-11-6</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		Date Received <i>5/27/11</i>	
1 FROM (Agency or establishment) <b>Department of Homeland Security - United States Secret Service</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUB DIVISION <b>Management and Organization Division</b>		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION <b>Record Programs Management Branch</b>			
4 NAME OF PERSON WITH WHOM TO CONFER <b>Allan Twoey</b>	5 TELEPHONE <b>202-406-6872</b>	DATE <i>5/27/11</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 <b>AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the Government Accountability Office, under the provisions of Title 8 the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <b>5/25/11</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE <b>Chief Records Officer</b>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<b>Under Vehicle Inspection System (UVIS) Electronic Records Disposition Schedule</b>		

**U.S. Department of Homeland Security  
United States Secret Service (USSS)**

---

**Secret Service - Common**

---

**Under Vehicle Inspection System (UVIS)**

---

**Description** The United States Secret Service is mandated by Title 18, United States Code section 3056 to protect the President, the Vice President, their immediate families, former Presidents, national leaders, visiting foreign heads of state, major Presidential and Vice Presidential candidates, and designated National Special Security Events. Members of the United States Secret Service Uniformed Division are assigned to protect the White House and grounds, any building in which Presidential offices are located, the Treasury Building and grounds, the temporary official residence of the Vice President and grounds, and other venues as specified in Title 18 section 3056A of the United States Code, or as the President may direct on a by-case basis.

In order to provide this protection the Secret Service may inspect vehicles entering its secured facilities using an Under Vehicle Inspection System (UVIS). While it is possible to conduct searches of vehicles' undercarriage with other tools such as hand held mirrors, the use of a camera-based system greatly increases the effectiveness and efficiency of that same search. Additionally, the use of a camera-based system allows the operators to effectively search a vehicle without stepping from a protected environment.

As vehicles pass over the system, cameras record the undercarriages of the subject vehicles. The resulting images are displayed on a workstation monitor, a Secret Service operator has the ability to select an area he or she would like to further inspect and zoom in on that particular area. The digital photographs of each inspected vehicle are stored as bitmap files using the unique letter and number combination from the license plate as the file name, these files are retained in the system for a maximum of 30 days, after which they are automatically deleted and overwritten. If a vehicle re-enters the UVIS-equipped facility less than 30 days since its last inspection, the system will display the stored data for a side-by-side comparison of the current image, before overwriting the stored data with the new image. A maximum of only one image of a particular vehicle is stored in the system at any time.

**Specific Restrictions** UVIS records are restricted from unauthorized access through appropriate administrative, physical, and technical safeguards. In addition, those with specific need to know are assigned access rights. UVIS records are exempt in whole, or in part, from public disclosure by the Department of Homeland Security and United States Secret Service under the Privacy Act of 1974. Implementation of Exemptions, Department of Homeland Security U.S. Secret Service—004 Protection Information System of Records. The information contained in this system relates to the preparation and execution of law enforcement physical protection of designated individuals.

**Vital Record** No

**Specific Legal Requirements** 18 U.S.C. § 3056 - Powers, Authorities, and Duties of the United States Secret Service, 18 U.S.C. § 3056A - Powers, Authorities, and Duties of the United States Secret Service Uniformed Division

---

**U.S. Department of Homeland Security  
United States Secret Service (USSS)**

---

**Secret Service - Common**

---

---

**Master File / Data:**

Digital photographs of each inspected vehicle, stored in bitmap ( bmp) format and using the unique letter and number combinations from the license plates as the file names

**Disposition:**

Temporary Delete after 30 days or when superseded by a more recent photograph, whichever is sooner