

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-087-93-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-087-05-002.

Date Reported: 12/11/2020

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1 FROM (Agency or establishment)  
 Department of Treasury

2 MAJOR SUBDIVISION  
 United States Secret Service

3 MINOR SUBDIVISION  
 Management and Organization Division

4 NAME OF PERSON WITH WHOM TO CONFER | 5 TELEPHONE  
 Ann Parker | 435-7013

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
 NI-87-93-1

DATE RECEIVED  
 10/5/90

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE for ARCHIVIST OF THE UNITED STATES  
 1/6/94 James W. Moore

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 5 of the GAO Manual for Guidance of Federal Agencies,

is not required,  is attached, or  has been requested

DATE: 9/11/92 | SIGNATURE OF AGENCY REPRESENTATIVE: John Madell | TITLE: Record Officer (PARS)

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>Request a change on the Office of Inspection Schedule.</p> <p>From:</p> <p>b. Original Files                      Maintain as part of Employee Personnel Security file until separation of employee. Cut off at calendar year. Hold 5 additional years after separation or last administrative action, whichever is longer and then destroy.</p> <p>To:</p> <p>b. Original Files                      (1) Non-Criminal Case Files</p> <p>Disposition: Maintain as part of Employee Personnel Security file until separation of employee. Cut off at calendar year. Destroy 5 years after separation or last administrative action; whichever is longer.</p>	N I-87-86-1	

*Copies sent to agency 1/13/94*

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER

PAGE

2 OF 2

7  
ITEM  
NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9 GRS OR  
SUPERSEDED  
JOB CITATION

10 ACTION  
TAKEN (NARA  
USE ONLY)

(2). Judicial Criminal Case Files

Disposition: Maintain as part of Employee Personnel Security file until separation of employee. Cut off at calendar year. Destroy 10 years after separation or last administrative action, whichever is longer.

(3). Interception, Monitoring, and Recording of Wire and Oral Communication Case Files

Disposition: Maintain as part of Employee Personnel Security file until separation of employee. Cut off at calendar year. Destroy 20 years after separation or last administrative action, whichever is longer.

### Justification for Revision of Item 1B of Schedule NC1-87-8

The Office of Inspection wishes to make a distinction between case files according to the action taken as a result of the investigation. The three designations (non-criminal, judicial criminal, and method of surveillance) vary in significance. The most significant case will be retained the longest