### REQUEST FOR RECORDS DISPOSITION AUTHORITY

**TO:** NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

**FROM (Agency or establishment):**  
Department of the Treasury  
United States Secret Service  
Office of Government Liaison and Public Affairs

**NAME OF PERSON WITH WHOM TO CONFER:** Carolyn Wesner

**DATE RECEIVED TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR):** 8-16-95

**DATE:** 11-20-95

**JOB NUMBER:** N1-89-94-2

**DATE OF NOTIFICATION TO AGENCY:** 11-20-95

**SIGNATURE OF AGENCY REPRESENTATIVE:**  
W.R. Reefe

**TITLE:** Director, Management and Organization

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<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ITEM DESCRIPTION</th>
<th>PROPOSED DISPOSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Documentary and Training Slides (Mounted, Color) (1973-1985) (Unarranged (2 cu. ft.)) Cassette Audio Tapes (.25 cu. ft.)</td>
<td>These color slides, some accompanied by cassette tapes, were used for training by the Secret Service. They include briefings dealing with procedures and techniques used by protective operations in the Service against terrorist activities, orientation and recruitment presentations, administrative training material, and news/documentary coverage. All changes to this proposed schedule have been approved by: NARA Appraiser 9/7/95 Agency Representative 8/4/95</td>
</tr>
</tbody>
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**STANDARD FORM 115 (REV 3-91)**

PREVIOUS EDITION NOT USABLE  
NSN 7540-00-634-4064  
115-109  
NOV 28 1995

Copy to: Agency  
NARA  
36 CFR 1228
a. Slides documenting program activity
Disposition:
1. **Originals** - Slides/cassette audio tapes
   Permanent - Transfer to the National Archives upon approval of schedule.

2. **Duplicates** - Two duplicate sets where available (1 set if not)
   Permanent - Transfer upon approval of schedule.

3. **All Other Copies** - Destroy immediately.

b. Slides documenting non-program related activities.
Disposition: Destroy immediately.