

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of the Treasury

2 MAJOR SUBDIVISION

United States Secret service

3 MINOR SUBDIVISION

Management and Organization Division

4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE

Shirley King

(202) 435-7022

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-87-99-1

DATE RECEIVED

3-5-99

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE

ARCHIVIST OF THE UNITED STATES

6-29-99

John W. Paul

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required,

is attached, or

has been requested

DATE

2/23/99

SIGNATURE OF AGENCY REPRESENTATIVE

[Signature]

TITLE

Branch Chief - Management & Organization Division

7
ITEM
NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9 GRS OR
SUPERSEDED
JOB CITATION

10 ACTION
TAKEN (NARA
USE ONLY)

ROUTINE AUDIO TAPES OF PRESIDENTIAL AND VICE-PRESIDENTIAL TRIPS

This schedule covers the routine audio tapes of radio traffic between the Command Post and agents during Presidential and Vice-Presidential trips. These tapes are voice activated, can record up to 90 minutes of activity, and need a special recorder in order to listen to them. Recordings are done on two separate frequencies.

Disposition: Temporary
Cut off at end of each calendar year.
Destroy (burn) after one year.

SA 7/9 Copy to Agency