

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-87-83-3
DATE RECEIVED	6-14-83
NOTIFICATION TO AGENCY	
in accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
7-26-83 <i>Date</i>	<i>Robert W. Vance</i> <i>Archivist of the United States</i>

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
**Department of the Treasury**

2. MAJOR SUBDIVISION  
**United States Secret Service**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Joseph J. Prunka**

5. TEL EXT  
**566-8492**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <b>6-10-83</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>John W. Best</i> <b>John W. Best</b>	E. TITLE <b>Chief, Management and Organization Division</b>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	WASHINGTON NATIONAL RECORDS CENTER ACCESSION NO. 66A1312 Newspaper clippings, magazines, complete copies of newspapers, and other publications relating to the assassination of President John Kennedy and the Warren Report, 1963-64. These records were accumulated by the Assistant Director for Information and Liaison. Boxes 1-10.		
2.	Counterfeit note ledger sheets, 1940-52. A log used to control the use of counterfeit as evidence during court proceedings. Column headings include date, city code, note number, and amounts used in evidence and not used in evidence. Boxes 11-14.		
3.	Log books, weekly reports, and post assignment books created by the Treasury Guard Force, <del>and by the Special Officers Detail (Stettysburg, Pa), 1955-64.</del> These records document guard assignments to individual posts, guards held in reserve, hours worked, key control, patrols, and similar activities.** Boxes 15-37.		
DESTROY IMMEDIATELY UPON APPROVAL OF THIS SCHEDULE			
**Excluding records listed on the following page.			
		3 items	

*NCW, NNF + NL sent out 8-3-83 by DMW.*

**Request for Records Disposition Authority - Continuation**

JOB NO  
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**2 of 2**

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>Weekly reports of the Special Officer Detail of the Treasury Guard Force, March 4, 1955 - January 21, 1961.</p> <p>4 inches in box 15, March 4, 1955 - December 31, 1959.                      1 inch in box 20, January 1, 1960 - January 21, 1961.</p> <p>Carbon copies of the weekly reports compiled for Special Officer in Charge for Chief of the Treasury Guard Force. Each report gives information on personnel assigned to the detail; patrols conducted on the grounds; activities engaged in; and protective equipment and vehicles used.</p> <p>These records will be offered in the near future using Standard Form 258.</p>		