

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Federal Emergency Management Agency

2. MAJOR SUBDIVISION
State and Local Programs

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Ed Sias

5. TELEPHONE
646-2626

LEAVE BLANK (NARA use only)

JOB NUMBER
N1-311-92-8

DATE RECEIVED
4-3-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
5-15-93

ARCHIVIST OF THE UNITED STATES
Andy Hurdamp Pletzer

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE: 4-1-92

SIGNATURE OF AGENCY REPRESENTATIVE: *Alfred E. Warren*

TITLE: RECORDS OFFICER

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Add the attached electronic system to FEMA's Record Disposition Schedule subject NTH-3 (FEMA Manual 5400.4)		

Copies sent to agency, NN-W, NNT, NSx, NIA 5/19/93

SUBJECT	DESCRIPTION OF RECORDS	AUTHORIZED DISPOSITION	NARA ITEM
NTH-3-3	<u>National Inventory of Dams.</u>		
NTH-3-3-1	A central electronic data base of federal and non-federal dams which includes data ownership, characteristics, conditions and hazard classification used to facilitate supervision of dam safety programs.	PERMANENT. Annually, create a new data base from inputs received. Transfer prior year data base with complete system documentation to the National Archives.	N1-311-92-8-1
NTH-3-3-2	Input records which include National Inventory of Dams Transmittal Files	Delete or return to sender when data have been entered into the data base and verified, or when no longer needed to support reconstruction of, or serve as a back-up to the data base, whichever is later.	N1-311-92-8-2

has

ELECTRONIC RECORDS		1. SYSTEM TITLE National Inventory of Dams (NID).	
2. PROGRAM OFFICE SL-EN	3. RESPONSIBLE PROGRAM OFFICIAL William S. Bivins;	4. OFFICIAL RESPONSIBLE FOR SYSTEM Cecil "Chip" Hines	
5. PURPOSE OF SYSTEM A central data base of federal and non-federal dams which includes data ownership, characteristics, conditions, and hazard classification used to facilitate supervision of dam safety programs			
6. INFORMATION CONTENT Up to 49 fields of data including: dam name; identification number; location; river or stream; nearest city-town; size; capacity; drainage area; down stream hazard; emergency action plan (yes-no); last inspection; spillway type; other characteristics; Federal involvement (types of).			
7. INPUTS (Include inputs from other systems) Input from various other Federal and State agencies of National Inventory of Dams Transmittal Files (NATDAM) via IBM compatible floppy diskette, 9 track magnetic tape, or telecommunication for consolidation into National Inventory. (AS.C.II and EBCDIC coded formats)		RECOMMENDED DISPOSITION OF INPUTS NATDAM files are verified with existing inventory, corrected by sending agency, and assimilated into the inventory update.	
8. OUTPUTS (Include outputs to other systems and disks) Via IBM Compatible diskette, 9-track magnetic tape or telecommunication to requesting agencies		RECOMMENDED DISPOSITION OF OUTPUTS Distributed to Federal and Non-Federal entities for their use and control.	
9. REMARKS Output files in the future may be distributed by the Nation Technical Information Service (NTIS),			
10. PREPARER'S NAME Whitney, Mark A	11. OFFICE SYMBOL SL-EN	12. PHONE NUMBER 2803	13. DATE 012992