

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
 Federal Emergency Management Agency

2. MAJOR SUBDIVISION
 State and Local Programs

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Ed Sias

5. TELEPHONE
 646-2626

LEAVE BLANK (NARA use only)

JOB NUMBER
 N1-311-92-10

DATE RECEIVED
 4-3-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
 3-29-96

ARCHIVIST OF THE UNITED STATES
 WITHDRAWN

6. AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE: 4-1-92

SIGNATURE OF AGENCY REPRESENTATIVE: *Alfred E. Warner*

TITLE: RECORDS OFFICER

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Add the attached electronic system to FEMA's Record Schedule (FEMA Manual 5400.4) to subject Disaster Assistance Programs (DAP).</p>		<p>WITHDRAWN</p>

ELECTRONIC RECORDS		1. SYSTEM TITLE Disaster Management Information System (DMIS)	
2. PROGRAM OFFICE SL-DA	3. RESPONSIBLE PROGRAM OFFICIAL Robert G. Chappell Asst. Assoc. Dir., SL-DA	4. OFFICIAL RESPONSIBLE FOR SYSTEM Dennis B. Green	
5. PURPOSE OF SYSTEM To facilitate management of FEMA's disaster assistance programs and to provide a data base for program analyses and for responses to inquiries from Congress or the public about the programs.			
6. INFORMATION CONTENT <ul style="list-style-type: none"> • Program Data: aggregate data on applicants for Individual Assistance programs and of the types of assistance provided, and on assistance provided by other Federal agencies. • Financial Data: obligation and disbursement data on all forms of disaster assistance. 			
7. INPUTS (Include inputs from other systems)		RECOMMENDED DISPOSITION OF INPUTS	
<ul style="list-style-type: none"> • Program data is entered manually at Disaster Field Offices. • Financial data is transferred weekly from FEMA's accounting system, via an automated process. 		Dispose of in accordance with FEMA Manual 5400.4	
8. OUTPUTS (Include outputs to other systems and disks)		RECOMMENDED DISPOSITION OF OUTPUTS	
Standard reports for use by program managers and staff to assist in managing the programs and for responses to inquiries from Congress or the public.		Dispose of in accordance with FEMA manual 5400.4	
9. REMARKS <p>Program data in DMIS goes back approximately 20 years, and financial data goes back 40 years. In both cases, this historical data pre-dates that in other systems, including ADAMS and FEMA's accounting system.</p> <p>DMIS data is being converted to a new system, which (when completed) will be updated automatically from ADAMS and the accounting system, thus providing a continuous data base on all disasters.</p>			
10. PREPARER'S NAME Joseph E. Russell	11. OFFICE SYMBOL SL-DA-PC	12. PHONE NUMBER 646-3069	13. DATE 1-7-92