

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0560-2017-0013

Request for Records Disposition Authority

Records Schedule Number DAA-0560-2017-0013
Schedule Status Returned Without Action

Agency or Establishment Transportation Security Administration
Record Group / Scheduling Group Records of the Transportation Security Administration
Records Schedule applies to Major Subdivision
Major Subdivision Transportation Security Administration
Minor Subdivision Legislative Affairs
Schedule Subject Legislative Affairs: General Records
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	2

GAO Approval

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Request for Records Disposition Authority

Records Schedule: DAA-0560-2017-0013

Outline of Records Schedule Items for DAA-0560-2017-0013

Sequence Number	
1	Congressional Member Files Disposition Authority Number: DAA-0560-2017-0013-0001
2	Hearings and Briefings Disposition Authority Number: DAA-0560-2017-0013-0002

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Request for Records Disposition Authority

Records Schedule: DAA-0560-2017-0013

Records Schedule Items

Sequence Number	
1	<p>Congressional Member Files</p> <p>Disposition Authority Number DAA-0560-2017-0013-0001</p> <p>Letters, memorandums, reports, biographical sketches, news articles, and other correspondence reflecting agency related issues.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation N1-560-04-006 / 1</p> <p>Disposition Instruction</p> <p>Retention Period Destroy when obsolete or superseded or when 2 years old.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Hearings and Briefings</p> <p>Disposition Authority Number DAA-0560-2017-0013-0002</p> <p>Contains memos, reports, minutes of meetings, and background materials for TSA in reference to Departmental, Congressional hearings, and Legislative briefings. Arranged by Congressional hearings date. NOTE: File DHS hearings and briefings separate from Congressional and Legislative hearings and briefings.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation N1-560-04-006 / 3</p>

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Disposition Instruction

Retention Period

Destroy when 6 years old.

Additional Information

GAO Approval

Not Required

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Records Schedule: DAA-0560-2017-0013

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/08/2017	Certify	Glerin Stoll	Agency Records Officer	Office of Information Technology - Operations and Engineering Division
06/22/2017	Return for Revision	Rachel BanTonkin	Supervisor, ACNR Appraisal Team 1	National Archives and Records Administration - Records Management Services
10/17/2018	Return Without Action	Jeremy Schmidt	Archives Specialist	National Archives and Records Administration - ACRA Appraisal Team 1