

Request for Records Disposition Authority

Records Schedule Number DAA-0560-2018-0002
Schedule Status Approved

Agency or Establishment Transportation Security Administration
Record Group / Scheduling Group Records of the Transportation Security Administration
Records Schedule applies to Major Subdivision
Major Subdivision OLE/FAMS
Minor Subdivision Field Operations
Schedule Subject Personally Owned Firearm Requests and Authorizations
Internal agency concurrences will be provided No

Background Information Office of Law Enforcement/Federal Air Marshal Service (OLE/ FAMS)
Law Enforcement Officers (LEOs) may request authorization to carry an OLE/FAMS authorized personally owned firearm in accordance with OLE/FAMS policy OLE-3502, Use of Force & Weapons Manual by completing TSA Form 3502-3, Personally Owned Firearm Request and Authorization.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0560-2018-0002

Sequence Number

1

Personally Owned Firearm Requests and Authorizations Disposition Authority Number: DAA-0560-2018-0002-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="365 410 1521 446">Personally Owned Firearm Requests and Authorizations</p> <p data-bbox="365 463 1521 500">Disposition Authority Number DAA-0560-2018-0002-0001</p> <p data-bbox="365 517 1521 740">Approved and denied requests from OLE/FAMS LEOs to carry TSA-authorized personal weapons. Requests may include information such as: weapon manufacturer; model and serial numbers; magazine capacity; action type; caliber; barrel length; whether or not the weapon has been in anyway modified, and if so, how; acknowledgment by the LEO that certain qualifications must be met; compliance review completion; and approval / disapproval by TSA official.</p> <p data-bbox="365 757 1521 793">Final Disposition Temporary</p> <p data-bbox="365 810 1521 846">Item Status Active</p> <p data-bbox="365 863 1521 900">Is this item media neutral? Yes</p> <p data-bbox="365 917 1521 1038">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="365 1076 1521 1112">Disposition Instruction</p> <p data-bbox="365 1129 1521 1278">Cutoff Instruction Cut off at end of calendar year in which the Office of Law Enforcement/Federal Air Marshal Service Law Enforcement Officer separates from FAM or law enforcement position.</p> <p data-bbox="365 1295 1521 1332">Retention Period Destroy 40 year(s) after cutoff</p> <p data-bbox="365 1370 1521 1406">Additional Information</p> <p data-bbox="365 1423 1521 1459">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/18/2017	Certify	Glenn Stoll	Agency Records Officer	Office of Information Technology - Operations and Engineering Division
03/14/2018	Submit for Concurrence	Jeremy Schmidt	Archives Specialist	National Archives and Records Administration - ACRA Appraisal Team 1
03/23/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/23/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/28/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist