

Request for Records Disposition Authority

Records Schedule Number **DAA-0560-2019-0007**
Schedule Status **Approved**

Agency or Establishment **Transportation Security Administration**
Record Group / Scheduling Group **Records of the Transportation Security Administration**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Policy Plans and Engagement -- Surface Division -- Industry
Engagement Branch**
Schedule Subject **Liaison Operations**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0560-2019-0007

Sequence Number

1

Liaison Operations Information Sharing Meetings Disposition Authority Number: DAA-0560-2019-0007-0001
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Records Schedule Items

Sequence Number															
1	<p data-bbox="357 414 1023 457">Liaison Operations Information Sharing Meetings</p> <p data-bbox="357 468 1136 500">Disposition Authority Number DAA-0560-2019-0007-0001</p> <p data-bbox="357 521 1461 819">Related to records concerning the establishment and continued maintenance of program-related and mission-related partnerships and stakeholder contacts, both internal and external. Includes correspondence, documents, agendas, attendee lists, meeting notes, action items, and presentations. Such meetings include Roundtables, Government Coordinating Council/Sector Coordinating Council, Conference Calls (Peer Advisory Group (PAG), Industry Calls, Special Events), Transportation Security Operations Center Reports, and workshops not covered under Exercises.</p> <table data-bbox="357 829 909 1117"><tr><td data-bbox="357 829 730 861">Final Disposition</td><td data-bbox="747 829 909 861">Temporary</td></tr><tr><td data-bbox="357 883 730 915">Item Status</td><td data-bbox="747 883 909 915">Active</td></tr><tr><td data-bbox="357 936 730 968">Is this item media neutral?</td><td data-bbox="747 936 909 968">Yes</td></tr><tr><td data-bbox="357 989 730 1117">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td><td data-bbox="747 989 909 1021">No</td></tr></table> <p data-bbox="357 1149 649 1181">Disposition Instruction</p> <table data-bbox="357 1202 1218 1298"><tr><td data-bbox="357 1202 730 1234">Cutoff Instruction</td><td data-bbox="747 1202 1218 1234">Cutoff at the end of the fiscal year</td></tr><tr><td data-bbox="357 1255 730 1287">Retention Period</td><td data-bbox="747 1255 1218 1287">Destroy 7 year(s) after cutoff</td></tr></table> <p data-bbox="357 1330 649 1361">Additional Information</p> <table data-bbox="357 1383 941 1415"><tr><td data-bbox="357 1383 730 1415">GAO Approval</td><td data-bbox="747 1383 941 1415">Not Required</td></tr></table>	Final Disposition	Temporary	Item Status	Active	Is this item media neutral?	Yes	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	Cutoff Instruction	Cutoff at the end of the fiscal year	Retention Period	Destroy 7 year(s) after cutoff	GAO Approval	Not Required
Final Disposition	Temporary														
Item Status	Active														
Is this item media neutral?	Yes														
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No														
Cutoff Instruction	Cutoff at the end of the fiscal year														
Retention Period	Destroy 7 year(s) after cutoff														
GAO Approval	Not Required														

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/18/2019	Certify	Glenn Stoll	Agency Records Officer	Office of Information Technology - Operations and Engineering Division
11/14/2019	Submit for Concurrence	Galen Wilson	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
11/19/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/19/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
11/21/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist