

Request for Records Disposition Authority

Records Schedule Number **DAA-0560-2019-0007**
Schedule Status **Approved**

Agency or Establishment **Transportation Security Administration**
Record Group / Scheduling Group **Records of the Transportation Security Administration**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Policy Plans and Engagement -- Surface Division -- Industry
Engagement Branch**
Schedule Subject **Liaison Operations**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0560-2019-0007

Sequence Number

1

Liaison Operations Information Sharing Meetings Disposition Authority Number: DAA-0560-2019-0007-0001
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Records Schedule Items

Sequence Number															
1	<p data-bbox="358 421 1027 457">Liaison Operations Information Sharing Meetings</p> <p data-bbox="358 470 1138 506">Disposition Authority Number DAA-0560-2019-0007-0001</p> <p data-bbox="358 525 1472 817">Related to records concerning the establishment and continued maintenance of program-related and mission-related partnerships and stakeholder contacts, both internal and external. Includes correspondence, documents, agendas, attendee lists, meeting notes, action items, and presentations. Such meetings include Roundtables, Government Coordinating Council/Sector Coordinating Council, Conference Calls (Peer Advisory Group (PAG), Industry Calls, Special Events), Transportation Security Operations Center Reports, and workshops not covered under Exercises.</p> <table data-bbox="358 838 914 1117"><tr><td data-bbox="358 838 553 866">Final Disposition</td><td data-bbox="760 838 914 874">Temporary</td></tr><tr><td data-bbox="358 889 493 917">Item Status</td><td data-bbox="760 889 846 925">Active</td></tr><tr><td data-bbox="358 940 662 968">Is this item media neutral?</td><td data-bbox="760 940 818 976">Yes</td></tr><tr><td data-bbox="358 991 735 1117">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td><td data-bbox="760 991 802 1027">No</td></tr></table> <p data-bbox="358 1151 662 1187">Disposition Instruction</p> <table data-bbox="358 1208 1224 1300"><tr><td data-bbox="358 1208 553 1236">Cutoff Instruction</td><td data-bbox="760 1208 1224 1244">Cutoff at the end of the fiscal year</td></tr><tr><td data-bbox="358 1259 553 1287">Retention Period</td><td data-bbox="760 1259 1154 1295">Destroy 7 year(s) after cutoff</td></tr></table> <p data-bbox="358 1330 662 1366">Additional Information</p> <table data-bbox="358 1387 943 1423"><tr><td data-bbox="358 1387 526 1415">GAO Approval</td><td data-bbox="760 1387 943 1423">Not Required</td></tr></table>	Final Disposition	Temporary	Item Status	Active	Is this item media neutral?	Yes	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	Cutoff Instruction	Cutoff at the end of the fiscal year	Retention Period	Destroy 7 year(s) after cutoff	GAO Approval	Not Required
Final Disposition	Temporary														
Item Status	Active														
Is this item media neutral?	Yes														
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No														
Cutoff Instruction	Cutoff at the end of the fiscal year														
Retention Period	Destroy 7 year(s) after cutoff														
GAO Approval	Not Required														

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/18/2019	Certify	Glenn Stoll	Agency Records Officer	Office of Information Technology - Operations and Engineering Division
11/14/2019	Submit for Concurrence	Galen Wilson	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
11/19/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/19/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
11/21/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist