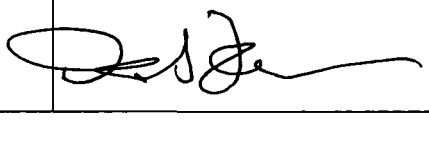


| | | | |
|--|--|---|---|
| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | (LEAVE BLANK) | |
| To NATIONAL ARCHIVES and RECORDS ADMINISTRATION WASHINGTON, DC 20408 | | JOB NUMBER <i>NI-560-11-3</i> | |
| 1 FROM (Agency or establishment) Department of Homeland Security (DHS) | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked <input type="checkbox"/> disposition not approved <input type="checkbox"/> or <input type="checkbox"/> withdrawn <input type="checkbox"/> in column 10 | |
| 2 MAJOR SUBDIVISION Transportation Security Administration (TSA) | | | |
| 3 MINOR SUBDIVISION N/A | | | |
| 4 NAME OF PERSON WITH WHOM TO CONFER Anthony Ferguson <i>or</i> Troy Manigault | 5 TELEPHONE (571) 227-1564/1170 TSARecords@dhs.gov | DATE <i>4/1/11</i> | ARCHIVIST OF THE UNITED STATES  |
| 6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required. <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested | | | |
| DATE <i>4/1/11</i> | SIGNATURE OF AGENCY REPRESENTATIVE <i>Troy K Manigault</i> | TITLE Director, Office of Information Management Programs (Records Management Officer) | |
| 7 Item No | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
| | TSA Functional Group: 2800 – SECURITY <u>New Record Items:</u> <ul style="list-style-type: none"> • Eligible LEOSA Applicants • Ineligible LEOSA Applicants | | |

LEOSA Program: TSA program associated with management, oversight and implementation of the Law Enforcement Officers Safety Act (LEOSA). The program is responsible for administering and managing the applications, vetting, credentialing, and associated communications and documents necessary to comply with the provisions of the Law Enforcement Officers Safety Act (P.L. 108-277, 18 U.S.C. 926B-C). Applicants are classified based on established criteria and periodic recertification when appropriate. Applicant classification is defined as either eligibility or ineligible. Eligible applicants comprise those that meet established criteria for initial coverage and who also maintain that coverage following mandatory recertification, or who otherwise fail to request recertification at the appointed time and thereby allow their coverage to expire. Ineligible applicants include those whose initial applications are rejected and those eligible applicants who subsequently have their recertification requests rejected.

LEOSA Applications: Persons who have applied to TSA for LEOSA identification cards

Item 1 **Eligible LEOSA Applicants** – Includes accepted applications and recertifications, as well as associated waivers, supplemental forms and attachments, whether in hard copy or electronic format Also includes expired eligible applicant files where recertification was neither requested nor rejected

Disposition **Temporary** Cut off annually in year eligibility cancelled or terminated Destroy/delete 7 years after cut off

Item 2 **Ineligible LEOSA Applicants** – Includes rejected applications and recertifications, as well as associated waivers, supplemental forms and attachments, whether in hard copy or electronic format

Disposition **Temporary.** Cut off annually in year ineligibility determined Destroy/delete 3 years after cut off