

REQUEST FOR RECORDS DISPOSITION AUTHORITY		(LEAVE BLANK)	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION WASHINGTON, DC 20408		JOB NUMBER <i>NF-560-11-4</i>	
1 FROM (Agency or establishment) Department of Homeland Security (DHS)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked <input type="checkbox"/> disposition not approved <input type="checkbox"/> or <input type="checkbox"/> withdrawn <input type="checkbox"/> in column 10	
2 MAJOR SUBDIVISION Transportation Security Administration (TSA)			
3 MINOR SUBDIVISION N/A			
4 NAME OF PERSON WITH WHOM TO CONFER Anthony Ferguson <i>or</i> Ivan King	5 TELEPHONE (571) 227-1564/5041 TSARecords@dhs.gov	DATE <i>6 Jul 12</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>9/14/2011</i>	SIGNATURE OF AGENCY REPRESENTATIVE Troy K. Manigault <i>[Signature]</i>	TITLE Director, Office of Information Management Programs (Records Management Officer)	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	TSA Functional Group 400 – Aviation Security <u>New Record Items:</u> <ul style="list-style-type: none"> • Indirect Air Carrier (IAC) Program <p align="center">**See Attached Sheet**</p>		

400 – Aviation Security

Background - Indirect Air Carrier (IAC) Program: On Aug 3, 2007, President Bush signed into law the Implementing Recommendations of the 9/11 Commission Act of 2007 (9/11 Act) P L 110-53 (2007) The 9/11 Act requires TSA to establish a system for industry to screen 100 percent of cargo transported on passenger aircraft in the United States at the piece-level, commensurate with passenger baggage The legislation also set an interim milestone of 50 percent screening to be reached by February 2009 By August 2010, cargo not screened in accordance with TSA-approved processes and procedures cannot be uplifted by a passenger aircraft in the United States Historically, this requirement would fall to the air carrier However, there is not a sufficient capacity or space to meet this requirement without carrier delays, cargo logjams, and increased transit times Therefore, TSA established the Certified Cargo Screening Program (CCSP) which umbrellas the Indirect Air Carrier (IAC) program

Indirect Air Carrier (IAC) Program - Individuals or entities within the United States not in possession of an Federal Aviation Administration (FAA) air carrier operating certificate that undertakes to engage indirectly in air transportation of property, and uses for all or any part of such transportation the services of a passenger air carrier IAC application process is intended for freight forwarders wishing to receive TSA approval to tender cargo utilizing an IAC certification

Item 1 IAC Applications – Includes forms, correspondence, memoranda, letters, assessments and similar documents related to candidate application packages

~~a **Approved Applications** – Applications that have been approved for certification~~

~~Disposition **Temporary Transfer** immediately to IAC Case Files upon approval~~ *(item 2a)*

b **Denied Applications** – Applications that have been rejected for certification

Disposition **Temporary** Cutoff calendar year in which application denied **Destroy/delete** 3 years after cutoff

c **Withdrawn or Incomplete Applications** – Includes incomplete applications and applications withdrawn prior to certification

Disposition **Temporary** Cutoff month in which application withdrawn or determined incomplete **Destroy/delete** 30 days after cut off

Item 2 IAC Case Files – Includes approved applications, security threat assessments, certification, active approval, forms, notifications, correspondence, letters, reports, notices and similar records documenting the expiration, withdrawal or revocation of membership in IAC Program

a. **Active Case Files** – Related to individuals or entities that are actively serving as certified IACs

Disposition **Temporary** Cutoff calendar year in which certification expired **Destroy/delete** 3 years after cut off

b **Member-initiated Program Withdrawals** – Related to individuals or entities that voluntarily withdraw from IAC Program

Disposition **Temporary** Cutoff calendar year in which certification withdrawn **Destroy/delete** 3 years after cutoff

c **TSA-initiated Program Revocations** – Related to individuals or entities that have been involuntarily removed from the IAC Program via TSA-initiated revocation of certification as a result of non-compliance with program mandates

Disposition **Temporary**. Cutoff calendar year in which certification revoked **Destroy/delete** 10 years after cutoff or after final ruling, decision or judgment of TSA initiated action, whichever is later