# REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD, COLLEGE PARK, M ID 20740-6001  

1. FROM (Agency or establishment)  
Department of Homeland Security  

2. MAJOR SUB DIVISION  
National Protection and Programs Directorate  

3. MINOR SUBDIVISION  
Office of the Manager of the National Communications System  

4. NAME OF PERSON WITH WHOM TO CONFER  
Kathy Schultz  

5. TELEPHONE  
202-447-5075  

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 the GAO Manual for Guidance of Federal Agencies,  

<table>
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<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
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<tbody>
<tr>
<td>1</td>
<td>See attached sheet(s) for: Priority Telecommunications Service (PTS)</td>
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The National Security/Emergency Preparedness (NS/EP) Priority Telecommunications Service (PTS) is a White House directed program to provide specially designed telecommunications services to NS/EP users during natural or man-made disasters when conventional communication services are ineffective. NS/EP PTS enhances the ability to complete calls during times of national crisis through the Public Switched Telephone Network (PSTN) via the following four NS/EP PTS components:

- Government Emergency Telecommunications Service (GETS), is a nationwide landline telephone service that provides priority NS/EP telecommunications for the President, federal, state and local governments, and qualifying industry organizations.
- Wireless Priority Service (WPS), is a nationwide wireless telephone service that interoperates with GETS and provides priority NS/EP telecommunications via selected commercial wireless carriers.
- Special Routing Arrangement Service (SRAS), is a GETS service for special users.
- Next Generation Network (NGN) technology is designed to keep GETS, WPS, and SRAS features current with the evolving commercial public networks.

The NS/EP PTS program, especially GETS & WPS, directly supports strategic objectives of DHS to bolster support for federal, state and local emergency preparedness; as well as establish and nurture private sector partnerships.

GETS and WPS provide essential emergency telecommunications to key decision makers to mitigate damage to the various infrastructures including cascading effects. For response, GETS and WPS support senior leadership’s role of leading, managing, and coordinating national response to acts of terrorism or natural disasters by providing assured telecommunications. For recovery, GETS, SRAS, and WPS support nationwide recovery plans and capabilities, and by again providing scalable and robust all-hazard recovery assistance.

In accordance with Executive Order 12472, the NS/EP PTS [a National Communications System (NCS) program] is governed by a series of Issuances, Directives, and Manuals in an effort to coordinate priority communications for national security and emergency preparedness. Under this authority, the NCS collects information from individuals in the NS/EP community that allows the NCS to provide NS/EP priority communications to those individuals.

**Master File / Data:**

Only user provided information (i.e., name, work phone number, and...)

**Disposition:**

TEMPORARY. Cut off when no longer active. Destroy or...
National Protection and Programs Directorate

sponsoring agency) that will allow the NCS to authorize and manage use of the PTS is contained in the system.

delete upon cutoff.

Data in the system is retained only as long as the individual has a GETS PIN card or has an active WPS cell phone. The Government System Engineering Technical Assistance (SETA) Contractor validates the data each year. The initial trigger to validate their accounts is one year from the date the organization POC signed up. Every organization that has been signed up for at least a year is notified of their requirement to validate the contact data for each of their users. The information in the database is updated or deleted based on the validation process.