

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		LEAVE BLANK (NARA use only)	
		JOB NUMBER <i>NI-563-085</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MID 20740-6001		Date Received <i>1-7-2008</i>	
1 FROM (Agency or establishment) <b>Department of Homeland Security</b>		NOTIFICATION TO AGENCY	
2. MAJOR SUB DIVISION <b>Office of Operations Coordination</b>		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION <b>Network Operations Center (NOC)</b>			
4. NAME OF PERSON WITH WHOM TO CONFER <b>Kathy Schultz</b>	5 TELEPHONE <b>202-447-5075</b>	DATE <i>6/27/08</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
<p>6 <b>AGENCY CERTIFICATION</b></p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required      <input type="checkbox"/> is attached; or      <input type="checkbox"/> has been requested.</p>			
DATE <b>12/18/07</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Kathleen P. Schultz</i>		TITLE <b>Senior Records Officer</b>
7 ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
<b>1</b>	<b>See attached sheet(s) for: Communications Monitoring</b>		

*SA 7/2/08 Copies sent to Agency, NWCS*

**U.S. Department of Homeland Security  
Headquarters Records Schedules**

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**Operations Coordination, Office of**

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**National  
Network**

An electronic copy of an original phone call received by desks in the ~~Network~~ Operations Center (NOC) These are kept in case there are any doubts about the veracity of the information received or entered into a NOC report It is also kept in case there are any questions concerning the compoment of the desk officer taking the call

Legal Authority

- a) 18 U.S.C. Sec. 2511(2)(d) Wire and Electronic Communications Interception and Interception of Oral Communications
  - b) Title III of the Omnibus Crime Control and Safe Streets Act of 1968
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**Unless otherwise noted, all disposition instructions are media neutral; they apply regardless of the media or format of the records.**

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1 Recordings of unclassified telephone conversations

**Disposition:**

TEMPORARY Cut off at the end of the calendar year in which the record was created Destroy 10 years after cutoff

**U.S. Department of Homeland Security  
Headquarters Records Schedules**

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**Operations Coordination, Office of**

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An electronic copy of an original phone call received by desks in the Network Operations Center (NOC). These are kept in case there are any doubts about the veracity of the information received or entered into a NOC report. It is also kept in case there are any questions concerning the comportment of the desk officer taking the call.

Legal Authority:

- a) 18 U.S.C. Sec. 2511(2)(d) Wire and Electronic Communications Interception and Interception of Oral Communications
- b) Title III of the Omnibus Crime Control and Safe Streets Act of 1968

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**Unless otherwise noted, all disposition instructions are media neutral; they apply regardless of the media or format of the records.**

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**1 Interception, Monitoring and Recording of Wire and Oral  
Communication Records**

Records relating to consensual electronic interception, monitoring or recording of wire and oral communications.

- a. Consensual interception recordings
- b. Electronic interception index file

**Disposition:**

TEMPORARY. Destroy when 10 years old or when investigative use no longer exists, whichever is longer.