

Request for Records Disposition Authority

Records Schedule Number DAA-0566-2015-0007
Schedule Status Approved

Agency or Establishment Citizenship and Immigration Services
Record Group / Scheduling Group Records of U.S. Citizenship and Immigration Services
Records Schedule applies to Agency-wide
Schedule Subject Legacy INS Expulsion Files (E-Files)
Internal agency concurrences will be provided No

Background Information Prior to the institution of the Alien File series as the repository for all immigration-related documents, the Immigration and Naturalization Service (INS) used various file series to document interactions with individuals under the Immigration and Naturalization Act, prior laws, and other regulations.

Note: This schedule applies only to Legacy INS Expulsion Files in USCIS possession that were created and used prior to the formation of the Department of Homeland Security (DHS) and its constituent agencies in 2002. It should not be construed as to apply to files created subsequent to the creation of DHS and/or already placed in immigration files.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0566-2015-0007

Sequence Number

1

Legacy INS Expulsion Files (E-Files)

Disposition Authority Number: DAA-0566-2015-0007-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="360 417 862 451">Legacy INS Expulsion Files (E-Files)</p> <p data-bbox="360 470 1133 500">Disposition Authority Number DAA-0566-2015-0007-0001</p> <p data-bbox="360 523 1424 666">The E-File series was used to track the expulsion of non-immigrants subject to removal proceedings. Expulsion File numbers, begin with the letter E, followed by digits taken from the Form I-154, Deportation Docket Card. These files may contain, but are not limited to deportation records including original warrants.</p> <p data-bbox="360 687 911 717">Final Disposition Temporary</p> <p data-bbox="360 738 846 768">Item Status Active</p> <p data-bbox="360 789 818 819">Is this item media neutral? Yes</p> <p data-bbox="360 840 802 961">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="360 983 971 1040">GRS or Superseded Authority Citation NC1/85/83/4 / 1</p> <p data-bbox="360 1083 662 1112">Disposition Instruction</p> <p data-bbox="360 1134 1295 1164">Retention Period Destroy upon approval of this schedule.</p> <p data-bbox="360 1206 659 1236">Additional Information</p> <p data-bbox="360 1257 943 1287">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/15/2015	Certify	Joseph Martinez	HQ Records Officer Staff	US Citizenship and Immigration Services - Policy and Implementation Branch
07/29/2015	Return for Revision	Rachel BanTonkin	Supervisor, ACNR Appraisal Team 1	National Archives and Records Administration - Records Management Services
07/30/2015	Submit For Certification	Christopher Pleasant	HQ Records Officer Staff	US Citizenship and Immigration Services - Policy and Implementation Branch
07/31/2015	Certify	Joseph Martinez	HQ Records Officer Staff	US Citizenship and Immigration Services - Policy and Implementation Branch
10/27/2015	Submit for Concurrence	Rachel BanTonkin	Supervisor, ACNR Appraisal Team 1	National Archives and Records Administration - Records Management Services
10/28/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/28/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
10/29/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist