

INACTIVE - ONE TIME TRANSFER

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0566-2016-0010

Request for Records Disposition Authority

Records Schedule Number DAA-0566-2016-0010
Schedule Status Modified Approved Version
Agency or Establishment Citizenship and Immigration Services
Record Group / Scheduling Group Records of U.S. Citizenship and Immigration Services
Records Schedule applies to Agency-wide
Schedule Subject Legacy Immigration and Naturalization Service (INS) APPLICATION FOR CARD OF IDENTIFICATION (DSP-52)
Internal agency concurrences will be provided No

Background Information

NOTE: This schedule applies only to Legacy INS forms created and used prior to the formation of U.S. Citizenship and Immigration Service on March 1, 2003. It should not be construed as applying to items generated subsequent to the creation of USCIS and/or already placed in Immigration Files.

APPLICATION FOR CARD OF IDENTIFICATION

The Application for Card of Identification was used by native or naturalized citizens of the United States in crossing the border between the United States and Mexico. The application was identified as:

- Budget Bureau No. 47-R-039 and later as
- Budget Bureau No. 47-R-039.2 / FORM DSP 52.

The "Application for Card of Identification" resulted in the possible creation of a "Card of Identification for Use on the Mexican Border" also referred to as the FS-225-B. The FS-225-B was issued between 1943 and the end of 1961 for the purpose of crossing the border from Mexico.

This schedule only applies to the "Application for Card of Identification" regardless of form number and does NOT apply to the actual "Card of Identification".

Exception:

Records that are linked to national security, law enforcement, fraud, administrative investigations or actions, congressional inquiries or similar matters may be extended beyond the applicable retention period in five-year increments.

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Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

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Records Schedule: **DAA-0566-2016-0010**

Outline of Records Schedule Items for DAA-0566-2016-0010

Sequence Number	
1	DSP-52 and Similar Forms Disposition Authority Number: DAA-0566-2016-0010-0001

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/17/2016	Return to Submitter	Joseph Martinez	Records Officer	US Citizenship and Immigration Services - Policy and Implementation Branch
04/07/2016	Certify	Joseph Martinez	Records Officer	US Citizenship and Immigration Services - Policy and Implementation Branch
03/10/2017	Return for Revision	Rachel BanTonkin	Supervisor, ACNR Appraisal Team 1	National Archives and Records Administration - Records Management Services
03/10/2017	Submit For Certification	Joseph Martinez	Records Officer	US Citizenship and Immigration Services - Policy and Implementation Branch
03/10/2017	Certify	Joseph Martinez	Records Officer	US Citizenship and Immigration Services - Policy and Implementation Branch
04/12/2017	Submit for Concurrence	Rachel BanTonkin	Supervisor, ACNR Appraisal Team 1	National Archives and Records Administration - Records Management Services
04/19/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/19/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/20/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

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