

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-566-08-14</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION 8601 Adelphi Road, College Park, MD 20740-6001		DATE RECEIVED <i>4/16/08</i>	
1 FROM (Agency or establishment) Department of Homeland Security		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked <input type="checkbox"/> disposition not approved <input type="checkbox"/> or <input type="checkbox"/> withdrawn <input type="checkbox"/> in column 10.	
2 MAJOR SUBDIVISION Citizen and Immigration Services (CIS)			
3 MINOR SUBDIVISION Service Center Operations			
4 NAME OF PERSON WITH WHOM TO CONFER James Chiang	5 TELEPHONE 202-272-1511	DATE <i>7/15/08</i>	ARCHIVIST OF THE UNITED STATES <i>Allen W. ...</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> </u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>4-16-08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Brian Fitz</i>	TITLE USCIS Records Officer	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION Citizenship and Immigration Services Centralized Oracle Repository (CISCORS) CISCORS is a database consolidation of the five Service Center CLAIMS 3 LAN databases. Currently CLAIMS 3 LAN at each service center does not link to other center's system. By having a replica of five center's database in one location, this consolidated database provides both enterprise and local reporting and program management capabilities. Specific Restrictions: None Specific Legal Requirements: 8 USC §§ 1101, 1181, and 1185 Vital Records: Yes	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)

	<p><u>1. Inputs:</u> Applications and Petitions. The system backs up personal and biographical information from the five service centers' CLAIMS 3 LAN system, where the centers extracted the information from various applications and petitions (that have approved disposition schedules).</p> <p>DISPOSITION: Temporary. Delete/Destroy after each CLAIMS 3 LAN data refresh. This disposition applies only to input documents that are not considered Receipt File or A-File content. (Input that becomes part of a Receipt File or A-File must be retained according to the specific retention schedules governing their disposition).</p> <p><u>2. Master File:</u></p> <p>Types of data elements may include name, address, sex, birth date, nationality, marital status, place and date of marriage, A-File Number, Social Security Number (if any), information regarding family members and relatives</p> <p>DISPOSITION: Temporary. Delete/Destroy after each CLAIMS 3 LAN data refresh.</p> <p><u>3. Outputs:</u> CISCORS reports can be generated when needed based on receipt number, A-Number, or other query-able data set.</p> <p>DISPOSITION: Temporary. Delete/Destroy when no longer of reference value</p> <p><u>4. System Documentation:</u> DISPOSITION: Temporary. Delete/Destroy when system is superseded, obsolete, or no longer needed for agency business</p> <p>Privacy Act Restriction: 552a(b)(3)</p>	<p><i>GNS 20 ITEM 16</i></p> <p><i>GNS 20 ITEM 11</i></p>	
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