

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>N1-566-09-3</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION 8601 Adelphi Road, College Park, MD 20740-6001		DATE RECEIVED <i>10/1/08</i>	
1. FROM (Agency or establishment) Department of Homeland Security		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked <input type="checkbox"/> disposition not approved <input type="checkbox"/> or <input type="checkbox"/> withdrawn <input type="checkbox"/> in column 10.	
2. MAJOR SUBDIVISION U.S. Citizen and Immigration Services (USCIS)			
3. MINOR SUBDIVISION Fraud Detection and National Security			
4. NAME OF PERSON WITH WHOM TO CONFER William (Bill) C. Hall	5. TELEPHONE 202-272-8735	DATE <i>6/5/09</i>	ARCHIVIST OF THE UNITED STATES <i>Susan R. Cummings</i> <i>Acting DWM</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>9/25/08</i>	SIGNATURE OF AGENCY REPRESENTATIVE Tricia Canard <i>Tricia Canard</i>		TITLE USCIS Records Officer
7. Item No. 1.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION FD 258 MAINFRAME (FD258MF) Description. The FD 258 Mainframe (FD258MF) system tracks the status of fingerprint submissions to and results from the Federal Bureau of Investigation (FBI). FD258MF has two primary components: (1) an online data query system and (2) a system of daily batch runs. The online data inquiry system provides USCIS users with inquiry capability for applicant fingerprint and name check status and results information as well as database statistical information on FBI response metrics. The batch system accepts and processes "send" and "response" information from the FBI's Integrated Automated Fingerprint Information System (IAFIS). Actual fingerprint images are not stored in the FD258MF system. Specific Restrictions: All records are protected from unauthorized access through appropriate administrative, physical, and technical safeguards. The safeguards include restricting access to those with a need-to-know to perform their official duties, and using login and strong password one-way hashing encryption. Vital Record: No	9. GRS OR SUPERSEDED JOB CITATION N1-85-00-1, signed by the Archivist on 05/19/00, titled "FD 258 Fingerprint Card Tracking System" This schedule replaces N1-85-00-1 in its entirety as the system has been upgraded.	10. ACTION TAKEN (NARA USE ONLY)

<p>Specific Legal Requirements: 8 USC Privacy Act Restriction: 552a (b)(3)</p> <p>a. <u>INPUTS</u></p> <p>There is no manual input to the system. FD258MF receives batch input from the Benefits Biometric Support System (BBSS) and the FBI's Integrated Automated Fingerprint Information System (IAFIS).</p> <p>DISPOSITION: Temporary. Destroy or delete after data has been transferred to the master file and verified.</p> <p>b. <u>MASTER FILE</u></p> <p>The information within these records includes, but may not be limited to, Name, Date of Birth, Date Fingerprinted, and Date Sent to FBI, FBI Process Date, and FBI Search Result.</p> <p>DISPOSITION: Temporary. Delete 10 years after last completed action.</p> <p>c. <u>OUTPUTS</u></p> <p>During the daily batch processing, reports are produced and distributed using off-the-shelf software called Remote Online Print Executive System (ROPES); the reports provide statistics on "send" and "response" processing activities such as total records processed. FD258MF provides FBI response codes to the following systems: Computer Linked Application Information Management System 3 (CLAIMS 3), Computer Linked Application Information Management System 4 (CLAIMS 4), Re-engineered Naturalization Application Casework System (RNACS), and Refugee Asylum and Parole System (RAPS); all of these systems have approved retention schedules.</p> <p>DISPOSITION: Temporary. Delete/destroy when no longer needed for agency business.</p> <p>d. <u>SYSTEM DOCUMENTATION</u></p> <p>DISPOSITION: Temporary. Destroy when the system becomes obsolete, superseded, or no longer needed for agency business.</p>	<p>GRS 20, item 2</p> <p>GRS 20, item 16</p> <p>GRS 20, item 11</p>	
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