

## Request for Records Disposition Authority

Records Schedule Number DAA-0567-2016-0001

Schedule Status Approved

Agency or Establishment Immigration and Customs Enforcement

Record Group / Scheduling Group Records of the Bureau of Immigration and Customs Enforcement

Records Schedule applies to Agency-wide

Schedule Subject Facilities

Internal agency concurrences will be provided No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0567-2016-0001

Sequence Number	
1	Facility Energy and Environmental Status Reports Disposition Authority Number: DAA-0567-2016-0001-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="347 385 1531 421"><b>Facility Energy and Environmental Status Reports</b></p> <p data-bbox="347 442 1531 478">Disposition Authority Number      DAA-0567-2016-0001-0001</p> <p data-bbox="347 500 1531 536">Energy and environmental status reports for facilities owned or leased by ICE.</p> <p data-bbox="347 557 1531 593">Final Disposition                      Temporary</p> <p data-bbox="347 614 1531 651">Item Status                              Active</p> <p data-bbox="347 672 1531 708">Is this item media neutral?          Yes</p> <p data-bbox="347 729 1531 846">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No</p> <p data-bbox="347 889 1531 925"><b>Disposition Instruction</b></p> <p data-bbox="347 946 1531 1017">Cutoff Instruction                      Cut off at end of calendar year if no longer needed for business purposes.</p> <p data-bbox="347 1038 1531 1074">Retention Period                      Destroy 3 year(s) after cutoff.</p> <p data-bbox="347 1117 1531 1153"><b>Additional Information</b></p> <p data-bbox="347 1174 1531 1208">GAO Approval                          Not Required</p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
10/20/2015	Certify	Dawn Boswell	Records Officer	OAS - Privacy and Records
01/27/2016	Submit for Concurrency	Elizabeth Greenberg-Taubel	Appraisal Archivist	National Archives and Records Administration - Records Management Services
02/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
02/04/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
02/05/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist