

## Request for Records Disposition Authority

Records Schedule Number DAA-0567-2016-0001

Schedule Status Approved

Agency or Establishment Immigration and Customs Enforcement

Record Group / Scheduling Group Records of the Bureau of Immigration and Customs Enforcement

Records Schedule applies to Agency-wide

Schedule Subject Facilities

Internal agency concurrences will be provided No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

Outline of Records Schedule Items for DAA-0567-2016-0001

Sequence Number	
1	Facility Energy and Environmental Status Reports Disposition Authority Number: DAA-0567-2016-0001-0001

### Records Schedule Items

Sequence Number	
1	<p data-bbox="342 378 1534 421"><b>Facility Energy and Environmental Status Reports</b></p> <p data-bbox="342 431 1534 474">Disposition Authority Number      DAA-0567-2016-0001-0001</p> <p data-bbox="342 485 1534 527"><b>Energy and environmental status reports for facilities owned or leased by ICE.</b></p> <p data-bbox="342 538 1534 580">Final Disposition                      Temporary</p> <p data-bbox="342 591 1534 634">Item Status                              Active</p> <p data-bbox="342 644 1534 687">Is this item media neutral?          Yes</p> <p data-bbox="342 697 1534 846">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No</p> <p data-bbox="342 857 1534 900"><b>Disposition Instruction</b></p> <p data-bbox="342 910 1534 1017">Cutoff Instruction                      Cut off at end of calendar year if no longer needed for business purposes.</p> <p data-bbox="342 1027 1534 1070">Retention Period                      Destroy 3 year(s) after cutoff.</p> <p data-bbox="342 1081 1534 1123"><b>Additional Information</b></p> <p data-bbox="342 1134 1534 1210">GAO Approval                          Not Required</p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
10/20/2015	Certify	Dawn Boswell	Records Officer	OAS - Privacy and Records
01/27/2016	Submit for Concurrency	Elizabeth Greenberg-Taubel	Appraisal Archivist	National Archives and Records Administration - Records Management Services
02/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
02/04/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
02/05/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist